

Revised 8.18.10

## **Bishop Feehan High School**

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**2010-2011**

## **STUDENT HANDBOOK**

Revised 8.18.10

***This agenda belongs to:***

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Homeroom: \_\_\_\_\_

*Bishop Feehan High School admits academically qualified students of any race, color, national or ethnic origin to all rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in the administration of educational policies, scholarship or financial aid programs, and athletic or other school-administered programs.*

**ACCREDITED BY  
NEW ENGLAND ASSOCIATION OF SCHOOLS  
AND COLLEGES**

## **FEEHAN ALMA MATER**

*Raise aloft green banners to the sky,  
Our praise--Feehan High  
First is sanctity, then scholarship  
The goals for which we strive  
We set our hearts on things above  
And not on goods of earth.  
For Alma Mater, Feehan High,  
You taught us life's true worth.*

*We sing with love to praise your name  
Proclaim to the skies  
That your white and green  
We'll e'er esteem  
And cherish, Feehan High.  
Your gold spire will be for us  
The symbol of our way  
The truths we learned at Feehan High  
Be with us all our days  
Feehan, Feehan, Our Alma Mater!*

## LETTER FROM OUR PRINCIPAL

Dear Parents, Guardians and Students,

Welcome to Bishop Feehan High School! I would like to extend my wishes for a successful and productive school year to all members of the school community. This *Student Handbook* is designed to allow you the opportunity to recognize the many programs and activities our school offers. Also, you will find Feehan's Spiritual, Academic and Behavioral expectations for all students. Our school's policies, procedures and code of discipline are outlined in this *Student Handbook* as well.

All of us at Bishop Feehan High School are committed to educating all students to become persons of integrity, skillful learners and responsible, productive citizens. We encourage all stakeholders (students, parents, guardians, faculty, staff, alumni, and community members) to participate in this process. We look forward to working with you in the upcoming year.

Have a great year! Go Shamrocks!

Sincerely,

Bill Runey

Principal

## **FEEHAN SCHOOL SONG**

*Sing out a chorus  
Every voice sing strong  
**Feehan** is marching along  
One in a spirit  
A united throng  
Join in our favorite song  
**Feehan** first in love of country  
**Feehan** first in love of God  
As we are holding high the lamp of learning  
in the paths where others trod  
As we are working and playing together  
Swiftly as time goes by  
We're marching proudly in step  
to each measured beat  
Waving our banner to the sky  
(high, high)  
Sing every Shamrock for the BFHS  
Whose spirit is truth without fear  
Pray that the guidance of the source of life  
Remain with us all through the years.  
**HEY!***

## **SCHOOL MOTTO**

“Set your heart upon things above rather than upon goods  
of earth.” (Col.3:1-4)

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## MISSION

The Mission of Bishop Feehan High School encompasses its Mission Statement, Philosophy, and Core Values.

### Mission Statement

Bishop Feehan High School, a community rooted in the Roman Catholic Tradition and values, is dedicated to the pursuit of excellence in all endeavors. Our goal is to provide an education that embodies the principles of Sanctity, Scholarship, and Sportsmanship represented by the Shamrock. Through its philosophy and core values, the school fosters an environment of trust, respect, and integrity through a partnership with families and faculty, both of whom are ministers of the Gospel in all they say and do. Bishop Feehan challenges its students to serve their community as disciples of Christ by setting their hearts “upon things above rather than upon goods of earth.”

### Philosophy

The Feehan education prepares young men and women to lead lives of commitment to the person and message of Jesus Christ and to His church; cultivates an academic community that challenges all of its members to continuous intellectual growth; and encourages students to be an influence for good in their communities. Each individual is endowed by God with unique qualities and is encouraged to discover and develop his/her gifts and talents and to use them in the service of others.

### Core Values

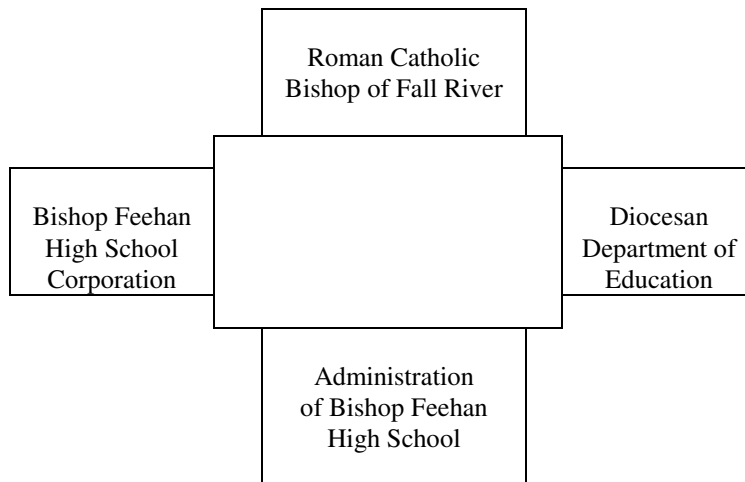
As a school rooted in the teachings of the Catholic Church and the Sisters of Mercy, Feehan supports and actively promotes the following core values:

- ♣ Spirituality
- ♣ Mercy
- ♣ Stewardship
- ♣ Integrity
- ♣ Excellence

♣ Respect

**GOVERNANCE OF BISHOP FEEHAN HIGH SCHOOL**

Bishop Feehan High School is an element of the Roman Catholic Bishop of Fall River, a Corporation Sole. As such, the ultimate authority of, and responsibility for, the institution rests with the Bishop. Expressions of this authority and responsibility are made through and in consultation with the Bishop Feehan High School Corporation and the Diocesan Department of Education.



## **ORGANIZATION OF THE SCHOOL GOVERNANCE**

Bishop Feehan High School is an element of the Roman Catholic Bishop of Fall River, a Corporation Sole. As such, the ultimate authority of, and responsibility for, the institution rests with the Bishop. Expressions of this authority and responsibility are made through, and in consultation with, the Bishop Feehan High School Corporation and the Diocesan Department of Education.

**President**

Mr. Christopher E. Servant'66

**Principal**

Mr. Bill Runey

**Vice Principal of Student Life**

Ms. Catherine Brandley'83

**Vice Principal of Academic Affairs**

Mrs. Ann Perry'83

**Guidance Director**

Mr. Neil T. Loew

**Director of Athletics**

Mr. Paul B. O'Boy

**Campus Minister**

Mrs. Carla Tirrell

**Business Manager**

Mrs. Patricia A. Kettle

## INTRODUCTION

All Schools in the Diocese of Fall River are subject to the policies of the Diocese of Fall River. The \*\*policy manuals of the Diocese of Fall River replace and supersede any contrary statement of policy, procedures programs, or practices, including but not limited to, any such statement contained in any handbook or manual prepared by any school in the Diocese of Fall River. \*\*These manuals are available to be read at the Catholic Education Center, 423 Highland Avenue, Fall River, Ma 02720.

This student handbook is designed to familiarize you with the many facets of student life at Bishop Feehan, and to help you remain organized and current with your studies and activities. You are urged to read it carefully and use it wisely. **Students and parents must complete and return the contract form found in this handbook indicating that they agree to abide by the provisions contained within this booklet.**

The parents/guardians and students accept the contents of the 2010-2011 *Student Handbook* as essential parts of the contract between them and Bishop Feehan High School in both letter and spirit. Any changes will be published in monthly mailings and posted on our Web site [www.bishopfeehan.com](http://www.bishopfeehan.com). Changes can be made at any time. Please be aware of your obligation to monitor these means of communication with you. They are our primary means to update you on policy changes.

As a Catholic school, Bishop Feehan is a place where God and the exploration of religious faith are at the core of our sense of identity and purpose. Faith provides the context for our inquiry. Inquiry informs faith. We worship as a community and pray as individuals with enthusiasm, trust, courage, and humility. Our Catholic tradition is the integrating point of our academic, religious, and social lives.

As a college preparatory school, Bishop Feehan High School is a place where learning and scholarship are central. All other endeavors flow from this central purpose. The faculty and administration are pledged to the continuing discovery of knowledge and understanding.

All students must participate in all religious, social, and educational experiences directed by the school. Students are required to respect the

principles and values explicitly and implicitly conveyed by the Roman Catholic Church, legitimate civil authority, and the duly appointed authorities of the school. Under no circumstances may a parent excuse a student from observance of the rules and policies of Bishop Feehan High School. This representation of school guidelines is not meant to be exhaustive. The school is the final arbiter in any decision.

### **ACCREDITATION**

Bishop Feehan High School is accredited by the New England Association of Schools and Colleges, Inc. (N.E.A.S.C.), a non-governmental, nationally recognized organization whose affiliated institutions include elementary schools through collegiate institutions offering post-graduate instruction. Feehan is also proud to be a member of the National Catholic Education Association (N.C.E.A.).

Accreditation of an institution by N.E.A.S.C. indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future.

### **NON-DISCRIMINATION POLICY**

Bishop Feehan High School admits academically qualified students of any race, color, national or ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in the administration of educational policies, scholarship or financial aid programs, and athletic or other school-administered programs.

### **CHANGES IN POLICY**

The school rules, regulations, and policies listed in this document may be added to or amended by the administration of Bishop Feehan at any time through an oral or written notice to students and/or parents. Additionally, no handbook can address every situation. This representation of school guidelines is not meant to be exhaustive. The school is the final arbiter in any decision.

## TUITION AND FEES

The payment of tuition is required according to the diocesan and school FACTS payment plans. Failure to pay tuition and satisfy financial obligations in a timely fashion may result in the restriction of student privileges and could include the termination of a student's enrollment. If a student's enrollment in the school is terminated, his/her tuition will be prorated on a quarterly basis. The guarantor will be responsible for tuition to the end of any quarter in which the student transfers. (Example: If a child withdraws in September, he/she will be billed for the first quarter although it does not end until November.) After three quarters of the school year there will be no tuition rebates.

**Financial Aid:** Bishop Feehan provides a limited amount of financial aid for needy and deserving students. *Applications for financial aid must be requested from and submitted to the Business Office no later than March 15 for consideration of financial assistance for the following school year.* Students on financial aid are expected to participate in the work-study program during the summer and over the course of the school year in return for their awards. A family must reapply annually for financial aid; there is no automatic renewal of aid from one year to the next. A student's financial aid grant is disbursed on a monthly basis, and not a lump sum; therefore, each monthly payment will be comprised of the parent's contributions and the child's financial aid.

## CAMPUS MINISTRY

The Office of Campus Ministry provides liturgical, spiritual formational and service learning opportunities that enhance the Catholic Identity of the school and allow the students to further integrate their faith life. These experiences are designed to develop within our students the capacity to worship Jesus Christ and serve society and the Catholic Church. There are two requirements that all students must meet in order to graduate:

### **Graduation Retreat Requirement:**

- All students are mandated to attend two six-hour school day retreat experiences during their four years at BFHS, which include entire class retreats and entire school retreat days. These shorter experiences expose our students to national Catholic speakers, and

national musicians, as well as Adoration and the Sacrament of Reconciliation. Attendance is expected at each of these days as well as at our nine school liturgical celebrations each year.

- In addition, all students must attend one optional twelve-hour retreat as part of their graduation requirements. To fulfill their twelve-hour graduation retreat requirement, they have the option of choosing from one of the following retreats that are offered each year:

- Peer Ministry Leadership Retreat
- Pro-Life Pilgrimage to Washington, DC
- Extreme East First Friday Events- (must attend three)
- Christian Leadership Weekend at LaSalette Shrine
- Campus Ministry Leadership Retreat
- ECHO retreat – (Seniors only)

#### **Community Service Graduation Requirement:**

- All students are required to complete 20 hours of service learning each year during their freshman, sophomore and junior years to fulfill their graduation requirements.

- All freshman and sophomores must complete their hours either through Bishop Feehan High School or through their place of worship.

- Juniors may complete their hours through any non-profit event or organization.

- All students must complete reflection essays each year which integrate their service learning experiences with their theology curriculum.

#### **ACADEMICS AND THE EDUCATIONAL PROGRAM**

Bishop Feehan High School challenges and encourages its students to acquire the skills and knowledge necessary to continue on to higher education, to prepare to become responsible members of the global community, and to participate in sports, school activities, and community service -- all the while growing in faith. The curriculum has been carefully designed to inspire, challenge, direct, and encourage within the context of a caring Christian community.

**Academic policies:** A complete listing of all academic policies is published in the course catalog “*Shamrock Studies*,” which is published

in downloadable PDF format on our Web site at ([www.bishopfeehan.com](http://www.bishopfeehan.com)) during the second semester prior to course registration.

**Academic placement of students:** Current teachers are most qualified to assess the optimum academic level for students; therefore, the subject teachers will recommend the appropriate levels. Should a student need to change academic levels, the department chair and Vice Principal of Academic Affairs must approve. Student placements are not changed because of parent or student requests. Placements are changed based upon the recommendation of the subject classroom teacher.

**Advanced Placement Exams:** These exams are administered in the spring according to the schedule and rules provided by the College Board. In a given year, exams will be given only for the courses which BFHS is currently offering. If a student wants to take an AP exam in an area in which we are not offering the course, the student will have to make his or her own arrangements to find an institution offering the test he or she wants, arrange permission to take the test there, and obtain an excused absence from Feehan to be able to be away from Feehan to be able to take the tests at another institution. All required fees are the responsibility of the student.

**Course cancellations:** Bishop Feehan High School reserves the right to cancel a course offering due to insufficient enrollment or lack of teacher availability.

**Graduation Requirements and Course Load:**

All students are required to earn six academic credits each year by successfully completing courses selected from the following departments: Theology, English, Science, Mathematics, World Languages, and Social Studies. Studio Art II, Senior Portfolio, AP Art, and Computer Science courses may also be used to fulfill this requirement. To receive a diploma, students must pass six of these courses at Bishop Feehan High School during their senior year regardless of the number of previously earned credits. In order to graduate, a minimum of 26 credits must be earned over four years including the last two semesters at Bishop Feehan High School according to the following distribution of courses:

Theology	4
English	4
Mathematics	4

*Science	3
(Biology, Chemistry, and Physics are required courses)	
*Modern World Languages	3
(of the same language: French or Spanish)	
*Social Studies	3
(1.5 each in World History and United States History)	
Health and Fitness	.5
Fine Arts Requirement	.5
21 <sup>st</sup> Century Skills	.5
Test Prep	.5
Electives	3
<b>**Community Service</b>	60 Hours (see Campus Ministry)
<b>**Retreat Requirement</b>	3 retreats (see Campus Ministry)

\*Four Credits in these disciplines are strongly recommended in order to satisfy the entrance requirements/recommendations of a variety of colleges.

Fine Arts classes may be elected as a seventh class at any time if a student is in good academic standing.

Students may not register for a seventh core curriculum course (English, Mathematics, Social Studies, Science, Theology and World Languages) unless designated as an elective. However, Fine Arts, and on-line World Language classes may be elected as a seventh course if a student is in good academic standing. In addition, students may not take more than three AP courses in a given school year.

**Grade reporting:** Report cards are provided at the end of each quarter. All report cards must be signed by a parent and returned to the homeroom teacher within three school days. Students who fail to return report cards on time are subject to disciplinary action.

**EDLINE:** This is an online tool that gives students and parents the opportunity to monitor academic progress on a secure Web site. Parents and students are asked to use *EDLINE* to regularly monitor student progress. Prior to contacting teachers with questions on grades, please check the grading policies posted on *EDLINE*. It is meant to serve as a tool to facilitate communication especially between parents and students because parents will know what the student's grades are and what the homework assignments are.

*Once they receive their code, all parents and all students are asked to activate their respective EDLINE accounts. Those who do not activate their account will not be eligible to receive E-mail announcements from teachers at Bishop Feehan High School through EDLINE.*

*To activate your code, go to the Feehan homepage ([www.bishopfeehan.com](http://www.bishopfeehan.com)), click on the link labeled “Academics,” and scroll down to the link labeled “EDLINE.” Once you are on the EDLINE page, click the link in the top left corner that reads “Click Here If You Have an Activation Code.” Enter your activation code and then follow the prompts on the screen.*

**Incomplete grades:** Students who are missing grades due to extended absences will receive an “Incomplete” mark, designated as an “I”, on their report card for any course where work is still in process. Before giving an Incomplete mark, the teacher will confer with the Vice Principal of Academics and the guidance counselor. If the student has returned to school, a reasonable date will be set for the completion of all outstanding work. Work not made up by that date will receive a grade of “0” and the quarter average will be calculated and recorded. Students who have Incomplete grades in any course are not eligible for Honor Roll during that quarter.

**Parent conferences:** Time is allotted during the first three quarters of the school year, immediately following the issuance of the interim reports, for parent conferences. Parents/guardians with serious concerns that cannot wait until that time should contact the teacher.

**Parent/Teacher Conference Code of Conduct:** The sole purpose of this code of conduct is to ensure that both parties impart only the best principles during parent/teacher conferences. Those principles being:

- a. Fostering a congenial atmosphere.
- b. Treating each party with respect.
- c. Discussing the main issue, which is the child, to discover what can be done to foster an improvement in the child’s understanding of the subject matter.

### **Grades**

Grades for all students are issued quarterly. A final grade for a year-long course is computed as follows: 20% for each quarter grade, 10% for the midterm examination and 10% for the final examination.

Semester grades are based on a computation of the first quarter grade (40%), the second quarter grade (40%) and the semester exam (20%).  
{(Q1x2) + (Q2x2)+semester exam} divided by 5.

<b>GRADING SYSTEM</b>		
<b>Bishop Feehan High School uses a scale of from 1 to 99 to indicate the student's relative performance.</b>		
<b>90 – 99</b>	<b>A</b>	<b>Superior</b>
<b>80 – 89</b>	<b>B</b>	<b>Good</b>
<b>70 – 79</b>	<b>C</b>	<b>Satisfactory</b>
<b>65 – 69</b>	<b>D</b>	<b>Below Average</b>
<b>64 or below</b>	<b>F</b>	<b>Failing</b>

**Make Up Work**

Students must assume responsibility for work that they have missed due to an excused absence. On the day a student returns to school after an excused absence, he/she must report to all of his/her teachers to schedule the make up of tests, quizzes, presentations, etc. It is not the responsibility of the teacher to seek out students to make up missed work. Under normal circumstances, students are required to make up work within one schedule cycle of an excused absence. Students who participate in a school field trip and athletic contests are expected to return to class the **following day** with all missed work made up. This includes submitting all work assigned as well as being prepared to take tests, quizzes etc. administered on the day of the field trip or scheduled for the day the student returns to class. Students who fail to meet the timeline for these make-ups will receive a zero for all work not completed. Students with unexcused absences, including students who have been suspended, are not able to make up work that was due during that time, and will receive a grade of “0” on each of those assignments.

**Exams:** All students will take examinations at the end of each semester. The only accepted excuses for not taking an exam at the scheduled time are personal illness (doctor’s appointment required along with a note from the doctor confirming the appointment and diagnosis) or an extraordinary family situation as determined by the Vice Principal of Academic Affairs, who must approve all changes in exam schedules. A student without an excused absence who fails to take an exam at the

scheduled time will receive a grade of zero on that exam, and will be subject to disciplinary action for cutting a class. Exams are structured to fill a 90-minute period, and students must remain in the classroom for the entire exam period. The second semester final exam for seniors is structured to fit a 75-minute period.

**Senior Final Examination Exemption:** Seniors, who have earned a minimum cumulative average of 90, after the calculation of grades for all four quarters of a full-year course, are exempt from taking the final exam in full-year courses. This exemption is for seniors only. Seniors who are exempt are still required to attend class until the examination period begins.

**Make-up exams:** Make-up exams are the responsibility of the classroom teacher. In order to eliminate confusion, if more than one exam is missed, the missed exams will be taken in the same order in which they were given. Make-up exams must be given on campus, by the subject teacher. They must be given after school at a pre-arranged time. They may not be given during regular class time. The Vice Principal of Academic Affairs must be notified of any make-up exam scheduled by the teacher giving the exam(s). The exams must be given in a timely manner.

N.B. – If a student is deemed medically excused by the Vice Principal of Academic Affairs based on information provided by the student's doctor, he/she is ineligible for academic recognition.

**Promotion standards, summer school, tutorial grades, off-campus programs and credits:** Before a student is allowed to enter a subsequent grade level, course failures must be made up either in an accredited summer school or tutorial program specifically approved by Bishop Feehan High School. Departments may require certain students to enlist a tutor rather than attend a summer school program. (This especially applies to Theology and in some instances to Mathematics.) The list of approved tutors is provided by the Guidance Department. The Administration reserves the right to dismiss any student from Bishop Feehan High School who fails more than 2 courses during an academic year. Failures remain a matter of record on official transcripts along with a notation of any credit obtained through summer school or tutorial programs. Additionally, Bishop Feehan High School requires that all classes toward graduation must be taken under the direct supervision of the school. Off campus programs may only be used for enrichment.

**Academic probation:** Students who fail two or more courses during a given marking period are placed on Academic Probation until the conclusion of the semester. At that time, the student's semester or final grades are reviewed and he/she may be released from probation if all courses have been satisfactorily completed. If a student fails to correct these deficiencies, he/she may be asked to transfer from Bishop Feehan High School. Academic probation is a very serious matter. The Vice Principal of Academic Affairs meets individually with each student on Academic Probation and notifies his/her parents by mail. A confidential list of all students on Academic Probation is made available to administrators, guidance counselors, and faculty members. Guidance counselors meet regularly with their advisees who are on Academic Probation to monitor their progress and arrange for academic support when appropriate. Parents may E-mail their child's teacher with specific questions they may have about his or her progress. A student who is on Academic Probation must obtain permission from the Vice Principal of Academic Affairs to participate in any activity (academic or otherwise) that necessitates absence from class. Juniors and seniors who are on Academic Probation or who have failed one course are assigned to quiet study (in the library) during any free periods.

**Rank in class:** Bishop Feehan calculates an internal class rank to determine the Senior Honor Graduates. Calculations are not done until the end of the third quarter of senior year. Class rank is not shared with any outside organization including colleges.

**Honor Roll:** The purpose of the Honor Roll is to recognize and encourage academic achievement. Honors are designated according to the following criteria: First Honors – all grades 90 or above; Second Honors – all grades 85 or above; Third Honors – all grades 80 or above. The Honor Roll is posted quarterly in the school and submitted to the local press.

N.B. – If a student is deemed medically excused by the Vice Principal of Academic Affairs based on information provided by the student's doctor, or if a student has any "Incomplete" grades on their report card, he/she is ineligible for academic recognition.

**National Honor Societies:**

Bishop Feehan High School holds charters for membership in several academic honor societies. The minimum criteria for induction into these societies are generally established by the sponsoring national organization. Students found to be in violation of the school's

academic honor code may not be eligible for membership in any honor society.

#### National Honor Society

- **Scholarship:** Students must have attained a cumulative **weighted** grade point average of 3.5 or higher at the conclusion of the sophomore year. These students become eligible for further consideration in the areas of service, leadership, and character.
- **Service:** Students must document their significant voluntary contributions to the school, community, or parish. This service is performed without compensation and in a positive, courteous, and enthusiastic manner.
- **Leadership:** Student leaders demonstrate that they are resourceful, dependable, and good problem solvers. They promote school activities, and contribute ideas. Leadership can be demonstrated through involvement with school or community activities and while working with or for others.
- **Character:** Students who exemplify good character uphold principles of morality and ethics, demonstrate high standards of honesty and reliability and show courtesy, concern, and respect for others. They generally maintain a good and clean lifestyle.
- All candidates must be in good disciplinary standing.

#### Art Honor Society

- Candidates must be enrolled in 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grade.
- Candidates must have a three consecutive semester average grade of 90 in Art with no semester grade below 85.
- Candidates may not have failed or received an “Incomplete” in any other subject.
- All candidates must be in good disciplinary standing.

#### English Honor Society

- Candidates must be enrolled in 11th or 12th grade.
- Candidates must have an overall unweighted GPA of 85 or higher.
- Candidates must have an overall English grade average of 90 or higher.
- All candidates must be in good disciplinary standing.

#### French Honor Society

- Candidates must be in the 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grade.
- Candidates must be enrolled in at least their fourth semester of French.
- Candidates must have maintained a 90 average in French for three consecutive semesters with no quarter below an 80.
- Candidates must have maintained an overall cumulative average of 80 in all other subjects excluding French.
- All candidates must be in good disciplinary standing.

#### Latin Honor Society

- Candidates may be enrolled in any grade or level of Latin.
- Candidates must have attained a minimum average of 90 or above for the first semester in Latin.
- All candidates must be in good disciplinary standing.

#### Math Honor Society: Mu Alpha Theta

- Candidates must be in the 11<sup>th</sup> or 12<sup>th</sup> grade.
- Candidates must have attained an overall GPA of 3.8.
- Candidates must have an overall cumulative math average of 90.
- All candidates must be in good disciplinary standing.

#### Music Honor Society -- Tri-M

- Candidates must be enrolled in 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grade.
- Candidates must have a three consecutive semester average grade of 95 in any performing music course with no semester grade below 90.
- Candidates may not have failed or received an "Incomplete" in any other subject.
- All candidates may be required to submit a written essay and/or perform a prepared music audition piece.

- All candidates must be in good disciplinary standing.

#### Science Honor Society

- Candidates must be enrolled in 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grade.
- Overall unweighted GPA of 85 or higher.
- Overall Science grade average of 90 or higher.
- Enrolled in Honors 1 or Honors courses in their freshman, sophomore, and junior years.
- In order to graduate with SNHS recognition students must earn at least one credit in science during the senior year.
- All candidates must be in good disciplinary standing.

#### Social Studies Honor Society – *Opus Bono Historiae*

- Candidates must be in either 11<sup>th</sup> or 12<sup>th</sup> grade.
- Candidates must receive a 90 average in each Social Studies course.
- There is a three point differential from H1 to AP (i.e.: 87 becomes a 90).
- Candidates must have finished 2 ½ complete years of Social Studies to be eligible.
- Juniors who are inducted and do not take a Social Studies course in the senior year may not become officers.
- All candidates may not have failed or received an “incomplete” in any other subject.
- All candidates are subject to the approval of the Vice Principal of Academic Affairs, and the Vice Principal of Student Life.
- All candidates must be in good disciplinary standing.

#### Spanish Honor Society

- Candidates must be in the 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grade.
- Candidates must be enrolled in Spanish II or higher at any level.
- Candidates must have attained a minimum average of 92 for three consecutive semesters at Bishop Feehan in Spanish, with no quarter below an 80.
- Officers must be enrolled in a Spanish class during the year they serve in that capacity.
- All candidates must be in good disciplinary standing.

## ACADEMIC INTEGRITY

Issues of academic integrity touch at the core of our mission to foster personal responsibility and high moral standards. Therefore, they will be handled firmly regardless of the type of assignment or test. Violations of academic integrity include cheating, plagiarism, and forgery. Cheating is defined as the giving or receiving of unauthorized assistance from any verbal or written source. Plagiarism occurs when a student intentionally or unintentionally fails to acknowledge all materials quoted, paraphrased, or summarized from any published or unpublished work. Forgery is imitating or counterfeiting documents, signatures, etc. to deceive. These definitions encompass, but are not limited to the following infractions:

- Possession of unauthorized materials during a test.
- Unauthorized communication of information about the contents of a quiz, lab report, test, or any other graded assignment.
- Possession of unauthorized resource materials including, but not limited to *Cliffs Notes*.
- Copying of assignments.
- Forgery.
- Copying of magnetic and electronic media.
- Unauthorized use of the Internet.
- Inaccuracies in citing sources for a research assignment. (For example, giving an incorrect page number or not making clear what information or words came from a specific source.)
- Misquoting a source used in a research assignment.
- Other unauthorized procedures as determined by the classroom teacher.

### **Procedures:**

- The teacher will submit a detailed disciplinary referral and incident report to the Vice Principal of Academic Affairs.
- The Vice Principal of Academic Affairs and Vice Principal of Student Life will meet individually with both the teacher and student.
- The Vice Principal of Student Life will call the parents.
- A record of the incident will be kept in a separate file and destroyed after the student graduates.
- Periodic reports will be made to the Principal.

**Minimum Consequences for cheating and plagiarism:**

**1<sup>st</sup> Offense of career:** Grade on Assignment = 0  
Student will serve Saturday detention.  
Student is ineligible for that quarter's  
Honor Roll.

**2<sup>nd</sup> Offense of career:** Grade on Assignment = 0  
Automatic 2-day out of school  
suspension and possible expulsion.  
(unexcused absence)

**3<sup>rd</sup> Offense of career:** Expulsion

**\*PLEASE NOTE\*** Once a student has been inducted into the National Honor Society or auxiliary honor societies, violations of the academic integrity policy may result in dismissal from that organization.

**Field Trips:** Fields trips are a privilege not a right. Educational field trips may be made during school time only with the prior permission of the Vice Principal of Academic Affairs. Parents must complete and submit the school permission trip form distributed to students by the teacher conducting the field trip before a student will be allowed to participate in the excursion. The use of parental permission forms also applies to club trips.

The Vice Principal of Student Life will arrange permission with the Diocese of Fall River.

The school requires that students conform to the dress code when on school-sponsored field trips. Exceptions will be considered by the administration when the nature of the trip may make the school dress code awkward or impractical.

**Diocese of Fall River  
School  
Student  
Computer System and Internet Acceptable Use Agreement**

School believes in the educational value of a computer system and the Internet and recognizes their potential to support and enrich the

curriculum and the student learning process. Our goal in providing a computer system and Internet access is to promote educational excellence by facilitating resource sharing, innovation and communication. Use of the computer system and the Internet is a privilege and access entails responsibility. School cannot prevent the availability of all inappropriate material on the Internet. The use of the system and Internet is subject to this acceptable use agreement and the rules, regulations and policies of school, the Department of Education and the Diocese of Fall River. School supports and respects each family's right to decide whether or not to apply for student computer system and Internet access.

**Acceptable Use:** The computer system and Internet access has been established for an educational purpose. The user understands and agrees to the following:

- The use of the system and Internet must be consistent with and in support of the educational goals and objective of school's curriculum and mission statement.
- The use of any material in violation of any law is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material, or material protected by trademark or trade secret.
- The purchase or sale of any product or service, or any other commercial use, is prohibited.
- The listing of any advertisements or political materials is prohibited.
- Illegal activities of any kind are prohibited.

**Behavior:** The use is expected to follow generally accepted rules of computer use/Internet etiquette. These rules include, but are not limited to, the following:

- Be polite. Always use the system in an ethical and respectful manner.
- Use appropriate language.
- User shall not reveal his/her name, home address, personal telephone number or any other personal information. User shall not reveal the personal information of any other person.
- User shall not disrupt or congest the computer system or Internet in any manner.
- User shall not post anonymous messages.
- User shall not access, create, or distribute harassing, defaming, discriminatory, abusive, pornographic, fraudulent, obscene, racist, sexist, or threatening material or imagery.

- User shall not attempt to access blocked Internet sites.
- User shall only use school approved, licensed software and shall not use other programs or applications or download any information without the permission of the Head of School.
- User shall not use the account or password (if the school assigns one) of another user or attempt to impersonate any other person.
- Confidential information should not be transmitted over the Internet.
- User shall report any known or suspected misuse of the computer system and/or Internet to the Head of School. User shall not make any false complaints against any other user.
- User shall not access any “chat rooms” unless access has been approved by the Head of School.

**NOTE:** *User will not be given an e-mail account on the computer system. User shall not sign up for or access any e-mail service offered through the Internet. School explicitly prohibits user from having any access to any e-mail service unless it has been specifically approved for a limited time and purpose by the Head of School. If user has been granted approval to use e-mail, user understands that e-mail is not private. Any messages received that relate to or are in support of illegal activities, or that are prohibited by this acceptable use agreement, or that make the user feel uncomfortable, shall be reported immediately to the Head of School. User shall not send messages or use the computer system and/or Internet in any manner that they would not be comfortable seeing reproduced publicly.*

**Services:** School makes no warranties of any kind, whether expressed or implied, with respect to the use of the computer system and/or Internet. Use of any information obtained through the use of the computer system and/or Internet is at the user’s own risk. School does not accept any responsibility for the accuracy of information obtained through Internet or for any damage user may suffer as a result of use of the computer system and/or Internet, including but not limited to, loss of data or interruption of service. School is not responsible for any financial obligations arising from the unauthorized use of computer system and/or Internet.

**Security:** Security on any computer system is a high priority. If a user identifies a security problem, he/she shall notify the Head of School immediately, without discussing it or showing it to another person. Any user identified as a security risk will be subject to disciplinary action, up to, and, including expulsion.

**Vandalism:** Vandalism includes, but is not limited to, any attempt to harm or destroy the computer system, hardware, software, or data of school, another user or of any other agency or network that is connected through the Internet. Vandalism will subject the user to disciplinary action, up to, and, including expulsion, and may involve a referral to appropriate law enforcement agencies.

**Password:** If the school uses passwords, user understands that the password chosen is for personal use only and shall not be shared with any person, except as directed by school. The password may be changed at any time according to the needs of the school.

**Monitoring:** The computer system and all communications and information transmitted by, received from, or stored in the computer system, including e-mail, are the property of the school. User should not expect that his/her use of the computer system and Internet is private. User has no expectation of privacy in any use of the Internet or computer system. School has the right, at any time, to access, monitor, and disclose any and all use of the computer system and Internet, including but not limited to, back-up files, e-mail messages and the transmission, receipt or storage of information in the computer as it deems necessary. Monitoring will be conducted to ensure system integrity and to ensure that all users are using the computer system and Internet responsibly and according to this acceptable use agreement. **User acknowledges and expressly consents to school accessing, monitoring, and disclosing his/her use of the computer system and/or Internet at any time at school's discretion.**

**Termination:** School has the sole right at any time, with or without cause, to terminate or suspend any user's access to, and use of, the computer system and/or the Internet.

**Responsibility:** User understands that the computer system and Internet is to be used only for educational purposes. Any violation of the terms of this acceptable use agreement may result in loss of computer system and Internet privileges, disciplinary action, up to, and, including expulsion, and appropriate legal action.

The Internet links computers around the world and provides access to a wide variety of information and resources. The law affecting the Internet is developing and changing daily. No acceptable use agreement could identify each and every inappropriate use of the

computer system and/or Internet through school property. School is the sole judge of whether the use of the computer system and/or Internet is consistent with this acceptable use agreement and its decision shall be final. If user is unsure whether use of the computer system or Internet is appropriate, user shall confer with the Head of School. School reserves the right to modify this acceptable use agreement at any time in any manner.

### **STUDENT LIFE**

Sanctity, Scholarship and Sportsmanship, the three leaves of the Shamrock are the guiding principles for life at Bishop Feehan High School. Feehan's mission provides a holistic view of education, to include nurturing the spiritual, physical, intellectual, and artistic gifts each student. Feehan believes that each young adult is a gift from God and helping that young adult discover his/her gifts and talents will enable them to develop into the person that God has planned them to be and to serve others. The purpose of school policy is to establish the general expectations of student conduct so as to foster the development of responsibility, self discipline and mutual respect in our community.

### **ATTENDANCE POLICIES & PROCEDURES**

**Student attendance:** Missing school, for any reason, removes the student from the primary learning environment and thus has a negative effect on student achievement; therefore, students should be present and on time whenever school is in session. Students missing ten or more days of school during an academic calendar year without a doctor's excuse are subject to failing all courses for the year. Parents/guardians of students within this category will be contacted by the Vice Principal of Student Life regarding the impact of the attendance record upon academic standing.

**Campus arrival:** When a student arrives on campus, it is expected that he/she will enter one of the buildings immediately. Students may not enter the grounds and then leave campus without first notifying the office without the permission of the Administration. Since homerooms are opened and supervised beginning at 7:30 A.M., students on campus are encouraged to report to homeroom at that time.

**Campus departure:** Students are not permitted to leave the campus during the school day without authorization from a member of the administration.

**Cafeteria:** The cafeteria is open and supervised beginning at 7 a.m. and closes at 5 p.m. Breakfast, lunch foods and snacks are available until 12:40 p.m.

**General procedures regarding unanticipated absence:** Parents must notify the attendance office (508-226-6223) between 6:50 a.m. and 7:40 a.m. concerning daily absence. When the student returns to school, a note written and signed by the parent stating the reason for the absence, the specific number of days absent, and the exact dates, must be presented to the Vice Principal of Student Life. The student will receive a re-admission slip to be given to each teacher. Failure to present a note will result in disciplinary action. (Diocesan Policy #5211)

Students who absent themselves from school without authorization are considered truant. For a first offense, the administration reserves the right to suspend the student. A parental conference is required before reinstatement may occur. The school reserves the right to make the final determination as to the legitimacy of absences, tardiness, or dismissals as well as the requirement of additional documentation such as a doctor's note.

**Request for an excused absence:** A request for an excused absence must be submitted to the Vice Principal of Academic Affairs in the Main Office at least two days in advance of the anticipated absence. Once the signed request from a parent is received, the student will be issued a form that he or she must take to all of his/her teachers, guidance counselor, and to the Attendance Office to obtain signatures and an outline of all homework or assignments that must be made-up or completed upon the student's return. The teacher will also indicate the student's current grade in the course. The student brings this form back to the Main Office for the Vice Principal of Academic Affairs and is issued a copy of it so that they will have it to assist him/her in completing his/her homework. This completed form along with the student's report card, interim report, and attendance report will be reviewed by the Vice Principal of Academic Affairs and a determination as to whether or not to grant an excused absence will be made. The administration reserves the right to deny requests for excused absences from those students who have accumulated excessive absences or who are experiencing academic difficulties.

Requests to extend school vacations are strongly discouraged. Please note that excused absences **are not** granted during the mid-year, final, or Advanced Placement examination periods. If a student does not complete the process of requesting an excused absence will be deemed “unexcused” and no school work can be made up.

**Medical extended absences:** Any student who anticipates being absent for more than one school day due to non-emergency medical treatment (i.e., wisdom teeth, planned surgery) must submit a signed note from a parent to the Vice Principal of Academics who will forward the information to the Vice Principal of Student Life. A form will be issued to the student to help facilitate the gathering of work prior to the absence. This form must be signed by each of the student’s teachers, the Vice Principal of Academics, the attendance office, and the guidance counselor. A medical note must be submitted to the attendance office when the student returns.

**Excessive Absences**

Any student who accumulates a total of ten or more absences, tardies, and dismissals in an academic quarter will be seen by the Vice Principal of Student Life and parents will be notified. In addition to any academic penalties, sanctions may include a warning, disciplinary probation and/or exclusions from extra curricular activities and social events

**Illness:** During the school day, students who are too ill to remain in class may request a note from the teacher to report to the nurse. The school reserves the right to require that a parent/guardian come to sign an ill student out of school. In special circumstances, the school may allow students to drive home only if the parent/guardian gives verbal approval to a school official.

**Long Term Absence:** A student unable to attend school for health reasons may be eligible for home instruction provided through the local public school district. The student who begins home instruction is legally transferred from Bishop Feehan to the public school system and is marked as such in the attendance records. Upon completion of home instruction, the student applies to re-enter Bishop Feehan.

**Medical appointments:** Any student requesting an excused absence or early dismissal for a medical appointment must present a dated note (no telephone calls or e-mails) signed by a parent or

guardian to the Vice Principal of Student Life before the school day begins. The note must describe the reason for the appointment and the time to be dismissed. A doctor's note must be presented (no telephone calls or e-mails) to the office by the next school day with the date and time the student left the doctor's appointment. A fax on letterhead for early medical dismissal is acceptable. If a fax is used, it must contain letterhead.

**Perfect Attendance:** Beginning with the Class of 2013, there will no longer be awards given for perfect attendance.

**Approved college visits:** Requests for excused absences for college visits for juniors and seniors (maximum of three for juniors and seniors for the academic year) should be made by the parent/guardian in writing with a signature, and submitted to the Guidance Counselor at least two school days before the absence (Example: Send a note by Wednesday for an absence the following Friday; send a note by Thursday for an absence the following Monday). The school discourages requests for college visits during the fourth quarter of the academic year. A verification note from the college must be presented to the Attendance Office by the next school day with the date and time of the college visit. Failure to present verification will result in academic and disciplinary consequences.

**Unexcused absences:** If a student is suspended or deemed to have an unexcused absence, teachers will adhere to the following guidelines.

- At no time are students allowed to complete academic work that is due during the time of the unexcused absence.
- Work completed, performed, or exhibited on the day of the unexcused absence will be assigned a grade of zero. There is to be no form of "additional work" (extra credit, extra tests, etc.) to compensate for the grade of zero.
- Long-term work due on the day of an unexcused absence must receive a late penalty of not less than 10%. (It is not acceptable for the work to be turned in by someone else during the time frame of the unexcused absence.)
- Any "non-credit" materials (handouts, worksheets, study guides, etc.) provided to other students during the time frame of the unexcused absence will be provided to the student upon return to school. These are to be provided for information only. There is no obligation on the teacher's part to check or review them.

- In the case of extended science labs or any other projects where multiple class periods are utilized, if a student has an unexcused absence which forces him/her to miss one or more of those periods, the student should receive a zero for that portion of the project not completed. In addition, if the unexcused absence prevents the student from completing the lab or project safely and adequately because of insufficient preparation, he/she will receive a zero for the entire lab or project.
- In the case of group projects, the student's grade will be reduced according to the aforementioned guidelines, but his/her absence should have no impact on the other students in the group.

**Cut days:** Bishop Feehan High School does not authorize “cut days.” Should a significant number of students (including members of a particular team, club or organization) be absent on particular day, the administration reserves the right to require medical verification, require students to make up school days, or impose disciplinary consequences when students have missed school without prior permission.

**Early dismissal:** With the exception of medical appointments/medical emergencies and school-sponsored activities, all requests for early dismissals must be made by the parent/guardian in writing with a signature (no telephone calls or e-mail) and submitted to the Vice Principal of Student Life. A student arriving at school without a written note or a fax on letterhead for early dismissal may not leave unless the parent/guardian comes to sign him/her out of school. For all early dismissals, students and parents/guardians must adhere to these procedures:

- Students must sign out before leaving campus and sign back in at the Attendance Office if they return to school that day.
- Students are responsible for completing any work assigned while away from class for an excused early dismissal. Students with unexcused early dismissals are subject to the same academic and disciplinary penalties listed under unexcused absences.

**Admit slips:** A student, who misses class for any reason other than a school-sponsored activity, must present an admit slip to his/her

teacher on the following school day clarifying the status of the absence. The student is to return this admit slip to the attendance office by the end of the day with teacher signatures. Any student who does not present an admit slip to the teacher following an absence should be sent to the Attendance Office immediately to obtain an admit slip.

**Missed classes due to school-sponsored activities:** Students who miss class for school-sponsored activities accept the responsibility of making up work based on reasonable teacher expectations. When a student is to miss classes due to a school-sponsored academic activity, a parent/guardian must sign a field trip permission slip. This school-generated permission slip will indicate that parents/guardians are aware of the following:

- The educational purpose of the activity
- The amount of school to be missed
- The mode of transportation
- Special behavior regulations if necessary
- Appropriate dress if the school uniform is not required
- The number of chaperones

**Tardies:** Students who are not in their respective homerooms by 7:40 A.M. are tardy. Parents must notify the Attendance Office (508-226-6223) between 6:50 a.m. and 7:40 a.m. concerning tardiness. These students must present a note with a signature (no telephone calls or E-mail accepted) from a parent/guardian on the next school day. This note must state the date of the tardiness, the arrival time at school, and an explanation for the tardiness. If a note is faxed, it must be on company letterhead. The office staff will determine if the reason is excused or unexcused. Students may not make-up academic work missed due to unexcused tardiness. They will receive “0”s for all graded academic work that was due during that time, but will be held responsible for all academic content covered. A student will receive detention if no note is presented. Parents of students who accumulate 10 tardies will be required to meet with the Vice Principal of Student Life or Class Dean to determine a plan for improvement. Academic consequences may also result if a pattern of tardiness negatively affects classroom performance.

## **DISCIPLINE POLICY**

The discipline policies of Bishop Feehan High School foster an environment that promotes the total Christian education of the student. With the cooperation of parents, students, and faculty, the discipline system serves as a positive element in providing such an environment. A student whose behavior at any time jeopardizes the good name of Bishop Feehan High School and/or presents a potential danger to the school community may, at the discretion of the administration, be barred from participation in school activities and, furthermore, be subject to the full range of disciplinary actions up to and including *suspension* and *expulsion* as defined and provided for in *The Policies and Regulations Manual* of the Department of Education of the Diocese of Fall River.

**Disciplinary referrals:** Teachers who believe that a student has demonstrated inappropriate behavior will submit a disciplinary referral to the Vice Principal of Student Life or Class Dean. The Vice Principal of Student Life or Class Dean will determine the consequences.

**Eviction from class:** If a student is evicted from class, that student must go immediately to the Vice Principal of Student Life (Room 212) and complete an "Eviction from Class" report. That student will then be given further instructions concerning how and where to spend the rest of the period. Disciplinary action will result.

**School detentions:** School detentions are assigned following a school discipline referral. Detention hall is held for one hour after school in room 223 and takes precedence over all non-academic activities. Students will not be allowed to study, do homework, or sleep in detention.

**Saturday detentions:** For disciplinary issues associated with serious or habitual misconduct as well as suspension, the Vice Principal of Student Life reserves the right to assign the student to Saturday detention. Failure to attend a scheduled Saturday detention (8 A.M. until Noon) will result in suspension.

**Teacher detentions:** Teacher detentions (i.e. staying after school for 15-20 minutes) may be given by individual teachers for minor discipline infractions. Students will be given at least 24 hours

notice prior to the detention, and these detentions do not appear on a student's conduct record.

**Detention Tracking:** The school's rules will be enforced by a detention system administered by the Class Dean or administrators. Detentions carry one hour. Saturday detentions carry four hours. The number of hours of detention assigned as a consequence for inappropriate behavior is subject to the judgment of the Class Dean or administrator.

**Suspension:** Students may be suspended for any act that, in the judgment of the Vice Principal of Student Life, detracts from the learning environment prescribed by the mission of the school. Additionally, any student who accumulates **20** hours of detention (Saturday detentions = 4 hours) will be suspended for 3 days and placed on disciplinary probation for the remainder of the current year and through the following year. The administration will determine the conditions of the probation (see below). Students who are suspended from school will not be allowed to make up academic work missed as a result of the suspension. They will receive zeroes for all graded academic work due during that time but will be held responsible for all academic content covered. During the period of suspension, students are not allowed to attend or participate in any extra-curricular activities. Students who are suspended will not be allowed to return to school until readmitted with a parent by a school administrator.

**Disciplinary probation:** Students who are experiencing discipline difficulties including, but not limited to, suspension are subject to being placed on disciplinary probation for the remainder of the current year and through the following year. Failure to comply with the strict guidelines established by the probation will result in dismissal from school. Students may be placed on probation as the result of one serious violation or an excessive number of hours of detention. The school considers the implementation of discipline probation for any student who receives 15 or more hours of detention during the year. The terms of the probation will be determined by the administration.

**Expulsion:** Students who accumulate 30 hours of detention during a single academic year or demonstrate behavior that is judged to be detrimental to the school community will be expelled from Bishop Feehan High School and may not apply for readmission. If a student is expelled or asked to leave the school for disciplinary

reasons, he or she may not participate in or attend school-sponsored activities without the Principal's permission.

**Guidelines for specific infractions:** The Vice Principal of Student Life and Class Dean are given a wide range of discretion in assigning consequences for inappropriate behavior. Although the following list is not exhaustive, it does provide guidelines that are considered when making such decisions:

- Academic Integrity violation – subject to Saturday detention, academic consequences, suspension and/or expulsion
- Dress code violation - 2 detention hours
- Failure to present a note on the school day following an absence or tardy – 2 detention hours
- Gum chewing - 2 detention hours
- Consuming food in a non-designated area – 2 detention hours
- Drinking beverages in a non-designated area - 2 detention hours
- Failure to report to a staff member – 3 detention hours
- Cutting detention hall - 3 detention hours
- Lying / deceit – subject to Saturday detention and suspension
- Improper testing procedure – 3 detention hours
- Presence in a non-authorized campus area – 3 detention hours
- Unauthorized use of electronic devices – 3 detention hours
- Parking / Driving violation – subject to detention and/or suspension of privileges
- Disturbance, major – subject to Saturday detention and suspension
- Forging signatures – subject to Saturday detention, academic consequences and suspension/or expulsion
- Possession of obscene materials – subject to Saturday detention and suspension
- Public displays of affection – subject to detentions, suspension and / or expulsion dependent upon the nature of the infraction
- Skipping class(es) – subject to Saturday detention, parent conference, and suspension

- Disrespect to staff by word, gesture, or action – subject to Saturday detention, suspension, or expulsion
- Possession of tobacco or related products – subject to Saturday detention or suspension (see below)
- Fighting – subject to Saturday detention and suspension or expulsion
- Violation of the Computer Use Contract- loss of computer privileges, subject to Saturday detention and suspension/expulsion
- Cyber bullying – (see below) subject to Saturday detention and suspension/expulsion
- Threat or threatening behavior (verbal, written or physical) - subject to Saturday detention and suspension or expulsion
- Harassment /Hazing (see below) of others - subject to Saturday detention and suspension or expulsion
- Defacing school property – subject to Saturday detention and suspension or expulsion
- Possession of a weapon - subject to expulsion and notification of law enforcement officials
- Stealing – subject to expulsion and notification of law enforcement officials
- Alcohol and other drug use – see policy on next page

**Tobacco Products:** Students are not to be in possession (including in one's car) of any tobacco products or related paraphernalia while on campus, at any school-sponsored activity, while representing the school, or while wearing the school uniform. Smoking is not allowed on the roadways and properties in the areas adjacent to or in the vicinity of the school. The same restrictions apply to the use of any tobacco product. **(N.B. Bishop Feehan extends the principle of this rule to anyone knowingly in the presence of such substance or persons under the influence and who fails to immediately remove him or herself from such presence and/or fails to report it.)**

**Class Pranks:** Bishop Feehan does not condone class pranks and reserve the right to impose sanctions if, in the opinion of the Administration, damage occurs, safety is compromised or the school climate is disrupted.

**Cyber bullying: SEE BULLYING ADDENDUM ON PAGE 73 OF THE ONLINE VERSION OF THIS *STUDENT HANDBOOK*.** Electronic bullying or online social cruelty is defined

as bullying or harassment through email, instant messaging, in a chat room, on a website or gaming site, or through digital messages or images sent to a cellular phone.

**Harassment and Hazing: SEE BULLYING ADDENDUM ON PAGE 73 OF THE ONLINE VERSION OF THIS STUDENT HANDBOOK.** Where reasonable doubt exists as to the aggressor, all of those involved will receive the same penalty. Students knowingly in the presence of violators shall also be considered in violation of this policy.

### **Chapter 536**

The Commonwealth of Massachusetts  
AN ACT PROHIBITING THE PRACTICE OF HAZING

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Chapter 269 of the General Laws is hereby amended by adding the following three sections:

Section 17. Crime of Hazing, Definition and Penalty

Whoever is a principle organizer or participant in the crime of hazing as defined herein shall be punished by a fine of not more than one thousand dollars or by imprisonment in a house of correction for not more than one hundred days, or by both such fine and imprisonment.

The term "hazing" as used in this section and in sections eighteen and nineteen, shall mean any conduct or method of initiation into any student organization, whether on public or private property, which willfully or recklessly endangers the physical or mental health of any student or other person.

Such conduct shall include whipping, beating, branding, forced calisthenics, exposure to the weather, forced consumption of any food, liquor, beverage, drug or other substance, or any other brutal treatment or forced physical activity which is likely to adversely affect the physical health or safety of any such student or other person, or which subjects such student or other person to extreme mental stress, including deprivation of sleep or rest or extended isolation. Notwithstanding any other provisions of this section to the contrary, consent shall not be available as a defense to any prosecution under this action. Added by St. 1985, c.536; amended by St. 1987, c.655.

Section 18. Duty to Report Hazing

Whoever knows that another person is the victim of hazing as defined in section seventeen and is at the scene of such crime shall, to the extent that such person can do so without danger or peril to himself or others, report such crime to an appropriate law enforcement official as soon as reasonably practicable. Whoever fails to report such crime shall be punished by a fine of not more than five hundred dollars. Added by St. 1985, c. 536; amended by St. 1987, c. 665.

Section 19. Statutes to be Provided to Student Groups; Compliance Statement and Discipline Policy Required

Each institution of secondary education and each public and private institution of post secondary education shall issue to every student group, student team or student organization which is part of such an institution or is recognized by the institution or permitted by the institution to use its name or facilities or is known by the institution to exist as an unaffiliated student group, student team or student organization, a copy of this section and sections seventeen and eighteen; provided, however, that an institution's compliance with this section's requirements that an institution issues copies of this section and sections seventeen and eighteen to unaffiliated student group, teams or organizations shall not constitute evidence of the institution's recognition or endorsement of said unaffiliated student groups, teams or organizations.

Each such group, team or organization shall distribute a copy of this section and sections seventeen and eighteen to each of its members, plebes, pledges or applicants for membership. It shall be the duty of each such group, team or organization, acting through its designated officer, to deliver annually, to the institution an attested acknowledgement stating that such group, team or organization has received a copy of this section and said sections seventeen and eighteen, that each of its members, plebes, pledges, or applicants has received a copy of sections seventeen and eighteen, and that such group, team or organization understands and agrees to comply with the provisions of this section and sections seventeen and eighteen.

Each institution of secondary education and each public or private institution of post secondary education shall, at least annually, before or at the start of enrollment, deliver to each person who enrolls as a full time student in such institution a copy of this section and sections seventeen and eighteen.

Each institution of secondary education and each public or private institution of post secondary education shall file, at least annually, a report with the board of higher education and in the case of secondary institutions, the board of education, certifying that such institution has complied with its responsibility to inform student groups, teams or organizations and to notify each full time student enrolled by it of the provisions of this section and sections seventeen and eighteen and also certifying that said institution has adopted a disciplinary policy with regard to the organizers and participants of hazing, and that such policy has been set forth with appropriate emphasis in the student handbook or similar means of communicating the institution's policies to its students. The board of higher education and, in the case of secondary institutions, the board of education shall promulgate regulations governing the content and frequency of such reports, and shall forthwith report to the attorney general any such institution which fails to make such report. Added by St. 1985, c.536; amended by St. 1987, c.665.

Any violation of this regulation is deemed by Bishop Feehan High School to be a serious offense and will be treated accordingly.

**Initiations:** SEE BULLYING ADDENDUM ON PAGE 73 OF THE ONLINE VERSION OF THIS *STUDENT HANDBOOK*. Initiations for athletic teams or any other school related activity are considered a form of hazing and will not be tolerated.

**Sexual harassment:** Sexual harassment is a form of discrimination that violates the mission of the school and will not be tolerated.

**Alcohol and other drugs:** The use of or possession of alcohol and or other drugs by a Bishop Feehan student on/off school property or at any school event is strictly forbidden. Additionally, the conveying of information to other students about the sale and/or distribution of alcohol or drugs is strictly forbidden. This policy is extended to prescription medication. Prescribed medications must be registered with the school nurse. When a student has violated this policy but is *not expelled* from school, he/she must strictly adhere to the school guidelines in order to remain a member of the student body. **(N.B. Bishop Feehan extends the principle of this rule to anyone knowingly in the presence of such substance or persons under the influence and who fails to immediately**

**remove him or herself from such presence and/or fails to report it. Additionally the school reserves the right to investigate any situation involving unacceptable substances.)**

Depending upon the nature of the offense, any combination of the following conditions may be applied:

- The student will receive detentions and be suspended from school.
- Law enforcement officials could be notified.
- The student must complete a professional assessment, including a sample. The results of the assessment must be provided to the school along with a report of any recommendations for follow-up counseling or rehabilitation activities.
- To remain enrolled, the student must adhere to these recommendations.
- For any second offense prior to graduation, the student will be forced to withdraw from school.

Any student involved in the sale or distribution of alcohol or other drugs will be immediately expelled. The administration reserves the right to search any person, book bag, locker, or vehicle when the presence of alcohol or other drugs is suspected.

#### **DRESS CODE – All Students**

Uniforms are a distinct indication of a student's connection to the school. Representing the school in a positive manner is an expectation in all areas of student life, including professional dress and grooming. Handbook regulations concerning the uniform are applicable at all times, whether on or off campus. It is both the parents' and the school's responsibility to instill this mindset in the student body. It is expected that the uniform will be neat, clean, and in satisfactory condition. In addition to handbook guidelines, any other attire or grooming patterns determined to cause distractions are not acceptable. ***The administration is the final authority on interpretations of the dress code.***

**Shoes:** Leather dress shoes that are solid black or brown with a closed toe, closed back, and heel are permitted. No other shoes (*including all fabric and suede shoes/slippers, work boots or UGGs*) are permitted, and shoes must remain in good repair and tied at all times. A note must

be given to the School nurse or the Vice Principal of Student Life if an injury requires the wearing of non-uniform shoes. If the injury requires the wearing of non-uniform shoes for more than a three week period, the student must wear plain all-black leather athletic shoes. The school is the final arbitrator of footwear.

**Outerwear:** The forest green v-neck school sweater or sweater vest with the SPIRE logo purchased from Donnelly's must be worn between October 1 and April 30 inclusive, otherwise the sweater is optional. Students wearing non-approved outerwear to school must remove it each morning by the start of homeroom at 7:40 A.M. Sweat clothes, visible thermal underwear, and hats are not permitted. Sunglasses may only be visible outside of the building.

**Body markings:** Body markings such as tattoos or those made by ink pens must be covered while on school grounds or while representing the school in an extra-curricular activity.

**TAG (Dress Down) Days:** At various times during the school year, students are given the opportunity to come to school out of uniform. *T.A.G. (Tasteful, Approved Garments) Days* usually require a small fee to support a charitable cause or to recognize a specific activity or achievement. On any day that students are allowed to be out of uniform, posted standards must be followed. These days are considered a privilege that may be revoked for individuals failing to follow guidelines. Guidelines will be posted by the administration throughout the school.

#### **DRESS CODE - Females**

**Skirt / Slacks:** Skirts or solid color tan slacks must be purchased from Donnelly's. Skirts may not be shorter than two inches above the knee. Skirt waistbands must be visible when the sweater is not worn (N.B. A good rule of thumb is that 7 "bands" of the plaid should be visible from the skirt waistband.) The skirts may not be rolled, secured by safety pins, etc.

**Blouse:** Pastel (white or blue) blouses with a Feehan (Shamrock) pocket logo must be purchased from Donnelly's. Blouses are to be tucked in to the skirt at all times. Skirt waistbands must be visible when the sweater is not worn. Fitted / tapered blouses are not allowed. All buttons except the top one must be buttoned. Knit shirts and oversized blouses are not permitted. Only plain white T-shirts and undergarments are permitted under the blouse. Long

sleeved plain white t-shirts are permitted only if worn with long sleeved blouses.

**Tights:** Green tights purchased at Feehan or Donnelly's are required any time and place that the uniform is worn. Tights are to be free of holes and runs. If a student's tights are deemed unacceptable, the student will be consigned a pair by the Bookstore for payment the following school day.

**Sweater:** The forest green v-neck school sweater or vest with the SPIRE logo purchased at Donnelly's must be worn between October 1 and April 30 inclusive, otherwise, the sweater is optional.

**Makeup, accessories, and jewelry:** A limited amount of makeup and jewelry is permitted. Rings through body pierced areas are restricted to the ear. There is a limit of two small earrings per ear. Any style or accessory considered by the administration to be distracting will not be allowed.

**Tattoos:** Tattoos should not be visible while a student at Bishop Feehan High School or involved in activity related to Feehan.

**Hair:** Hairstyles may not be distracting, as determined by the administration. Highlights must be subtle and distracting. Hair must be clean and styled in a moderate fashion, and hair guidelines do not change on *T.A.G. (Dress Down) Days*.

#### **DRESS CODE - Males**

**Slacks:** Solid color tan slacks purchased from Donnelly's Uniform Shop are required.

**Belt:** Black or brown belts with buckles must be visible. Belts and buckles are to be free from any inappropriate or distracting words or symbols.

**Shirt:** Pastel (white or blue) shirts with a Feehan (Shamrock) pocket logo must be purchased from Donnelly's. Shirts are to be tucked in to the pants at all times. If the top button is not buttoned, this button must be covered by the tie. Knit shirts and oversized shirts are not permitted. Only plain white T-shirts are permitted under the shirt. Long sleeved plain white t-shirts are permitted only if worn with long sleeved shirts.

**Tie: – Mandatory school tie for the Class of 2012, 2013 and 2014.** Fore-in-hand ties must be in good condition and worn properly with all visible shirt buttons covered for the Classes 2011. Ties must be on by the start of homeroom at 7:40 A.M. and may be removed after the dismissal bell. This is allowed while on campus.

**Socks:** Socks must cover the foot to the anklebone and be clearly visible above the shoe.

**Sweater:** The forest green v-neck school sweater with the Feehan SPIRE logo purchased at Donnelly's must be worn between October 1 and April 30 inclusive, otherwise, the sweater is optional.

**Body Piercing:** Body piercing is not permitted; consequently, earrings are not permitted for boys.

**Tattoos:** Tattoos should not be visible while a student at Bishop Feehan High School or involved in activity related to Feehan.

**Hair:** Hairstyles may not be distracting, as determined by the administration. Hair must be tapered (gradual change in length) and may not touch the collar. Hair may not be pushed behind ears and only one quarter of the ear may be covered. Hair must not extend into the eyebrows when combed down. Portions of the hair may not be shaved. Sideburns may not extend to more than the bottom of the ear. Use of styling gel to circumvent regulations is not permitted. It is the student's responsibility to anticipate the need for a haircut. Extensions will not be given for hair appointments. Hair guidelines do not change on TAG (*Dress Down*) Days.

**Facial Hair:** Facial hair is not permitted.

#### **EXTRACURRICULAR:**

**Activities:** The school sponsors a number of activities and clubs that center on social, cultural, scholarly, health related, and service opportunities. For an up to date list of activities see the Student Life link on the Feehan Web site at [www.bishopfeehan.com](http://www.bishopfeehan.com).

**Procedure for Proposing an Extracurricular Activity:** The administration is open to the formation of extracurricular organizations that are consistent with the values and goals of Bishop Feehan High School. Such organizations may be established directly by the administration or proposed by petition of faculty or students. Petitions for the formation of proposed organizations should be addressed to the Vice Principal of Student Life.

**Extracurricular Eligibility:** If a student is absent from school or tardy (after 11:00 a.m.) on the day of an event or on the last school day prior to an event held on a non-school day that student is ineligible for the event (game-play-concert-exhibition), unless a waiver is granted by the administration for good cause (medical appt., approved college visit, etc.).

**Risk:** Participants in extracurricular activities and their parents/guardians are hereby warned that such participation may involve the risk of injury, including serious injury or death and that this is inherent in such participation. By virtue of this warning and the subsequent completion of the contract associated with this document, the signatories waive all claims and causes of action arising out of the legal principle of "failure to warn."

**Scheduling Of Athletic/Extracurricular Events:** The scheduling of these events is not totally in the control of Bishop Feehan High School. Membership in a league dictates the schedule. When teams have to travel a distance to compete, team members will be allowed to leave school early. Staff members will be given as much notice as possible. Students excused for extracurricular activities are responsible for making-up work missed in a timely fashion.

**Special Events:** A school-sponsored "Special Event" is any social or recreational and non-curricular activity that is optional in nature, unfunded by the school, and supervised by school agents. Any such "Special Event" must be approved by the administration.

An "Extracurricular" organization is a club, team, company or student organization that has status in the *Student Handbook* and that has a published schedule of events or performances. Because the achievement of these organizations' goals depends on a common commitment of time and talent, extracurricular organizations may make reasonable rules regarding attendance that may preclude free participation in "Special Events." Such rules are reviewable by the administration.

**Standard for Eligibility:** The administration reserves the right to remove a student from participation in any or all student activities (athletic and non-athletic) if the student is not demonstrating sincere and adequate effort in studies and/or is in violation of school rules and regulations. Behavior out of school that is inconsistent with the requirements of membership or leadership in school activities may cause loss of such membership or leadership (i.e. Captaincy, Class Officer, President, etc.). The administration will be the final judge of such matters.

**Student Council:** The Student Council's purpose is to promote and coordinate student activities, to present to the administration the views and suggestions of the students, and to promote the general welfare of the school through sound Catholic leadership.

**Athletic Rules & Policies:** Bishop Feehan athletics are governed by the rules and policies of the Massachusetts Interscholastic Athletic Association (M.I.A.A.) and those of the school as they are published and from time-to-time posted or announced.

The following summary of these rules and policies is a guideline for all parties and is not exhaustive. These rules and policies are subject to revision. The rules and policies cited are those that have, from time to time, had application in other high schools or at Bishop Feehan. Specific questions concerning the existence or application of a rule or policy may be raised with the Athletic Director.

**M.I.A.A. Rules:**

1. Transfer: A student who transfers schools, without a change of residence, is ineligible for one year in those sports participated in as a varsity athlete at the original school.
2. If a student is disqualified by an official from a contest, the student is ineligible for the next contest. If a student is so disqualified in a second occasion in one season, that student is ineligible for one year in that sport.
3. A student becomes ineligible when he/she ceases to be a *bona fide* member of his/her high school team by absenting themselves from a school team practice or contest in favor of the same of a non-school team.

4. A student must have a physical examination within one year of participation in a sport.
5. On entering Grade 9 of any school, a student has 12 consecutive sports seasons of eligibility. The student's non-participation in any such season does not extend that student's eligibility.
6. A student is eligible if that student has not attained the age of 19 years prior to September 1<sup>st</sup>.
7. A student who regardless of quantity, uses, consumes, possesses, buys, sells, or gives away any item containing alcohol, marijuana, tobacco, or any controlled or illegal substance becomes ineligible for athletics according to a sliding scale of penalties based on the number of contests in the participant's season and the number of offenses committed by the student. Please be advised that this chemical health rule applies to violations occurring at anytime from the first practice of any sport from August to the end of June and not just to violations that may occur during a season in which a student participates. A student who participates only in a spring sport will be sanctioned should he/she violates this rule in an earlier season. Also, sanctions not completed in one season will be carried over to the next athletic season of participation including such seasons in a subsequent academic year. **(N.B. Bishop Feehan extends the principle of this rule to anyone knowingly in the presence of such substance and who fails to immediately remove him or herself from such presence. Furthermore, member schools of the MIAA have the obligation to enforce this rule. Additionally, the school reserves the right to investigate any situation involving unacceptable substances).**
8. Massachusetts General Law states that it is a criminal offense to commit an act of "Hazing."  
  
N.B. No school may waive any of the above.
9. The complete MIAA "Rules and Regulations Governing Athletics" may be found at [www.miaa.net](http://www.miaa.net)

**Bishop Feehan High School's Athletic Rules:**

1. Academic Eligibility - A student must secure during the last marking period preceding any athletic contest a passing grade in at

least 24 periods of prepared worked and may not fail more than 2 classes that meet 6 days of the 7 day cycle. Credit toward eligibility in any course at the conclusion of the first semester requires a grade of 65 or above for both the second quarter and the first semester.

2. A student must present a signed certificate of parental permission to allow that student to participate in athletics. Such certificate shall contain a statement by the parent that the student has acquired the opinion of a licensed physician that the student is physically fit to participate in a given sport. Such opinion must be issued within one year of the commencement of participation. Such certificate shall also contain a statement of parental permission for the school to seek emergency medical attention in the event that the parent is unavailable to grant the same.
3. A student may not participate in a contest when that student is not in attendance at school by 11:00 A.M. on the day of such contest, or the day preceding such contest, if the contest is to be held on a “non-school” day. This rule may be waived by the Director of Athletics for good cause (e.g., medical appointment, school sponsored trip, college interview, etc.) The intent of the rule is to prevent “resting up for the contest.”
4. Coaches will impose appropriate penalties for unexcused absence from team practices.
5. As a condition of membership on an athletic team the student will hold himself/herself available to participate in any and all scheduled and rescheduled contests by his/her team. Absence from contests without approval of the Athletic Director is prohibited. Such approval will only be granted for emergency or compelling cause, at the sole discretion of the Athletic Director. Unapproved absence will be sanctioned as follows:
  - a) If a student chooses to be absent from a contest, that student is rendered ineligible for a minimum of 2 weeks or 2 contests, whichever is greater, or for a maximum of the current athletic season.
  - b) If a student at the command and with the accompaniment of parent or surrogate absents himself from a contest, that student is rendered ineligible for a minimum of the number of contests missed or a maximum of 2 weeks or 2 games, whichever is

greater.

c) The penalties described in (a) and (b) above may be applied in advance if an anticipatory breach of this attendance rule exists.

d) If an unauthorized student absence occurs in the final contests of the season, the penalty of ineligibility may be imposed in the next season that the student-athlete may choose to participate in.

6. After one week from the commencement of the individual student's practice with a given sports team, that student becomes ineligible for other sports in that athletic season, unless the student is "cut" from the original sports team. Dismissal from a team is not to be considered a "cut." Individuals may not be members of two or more athletic teams during the same season.
7. The equipment or uniform issued to athletes by the team is the team member's responsibility. Failure to return this same equipment makes the athlete financially responsible for the equipment.
8. The unauthorized acquisition of school property or the property of any individual while a student is a participant in athletics is grounds for dismissal from athletics.
9. Violations of the code of conduct established for all students of Bishop Feehan, when committed by team members, shall cause the same penalty as for any other student. If such penalties imposed cause a failure to adhere to the rules of a given team's membership requirements, the appropriate athletic penalties may be imposed with the approval of the Athletic Director. However, the remedial benefits of athletic discipline will be borne in mind in such cases. A coach may not impose additional sanctions for a non-athletic violation without the approval of the Athletic Director.
10. Insurance for injuries sustained in athletics is available through the participation of students in the voluntary school insurance program available to all Bishop Feehan students. If a student or that student's parents decline such participation, they will bear all the financial responsibility for the care of injury arising from athletic participation.

11. At their discretion, parents who maintain membership in health maintenance organizations (HMOs) should advise their child and the child's coach that the coach should not direct non-emergency treatment or consultations with medical professionals whose services may not be covered by such HMO agreements unless the approval of parents is gained. All financial responsibility for medical care of students shall remain the responsibility of the child's parent or guardian.
12. Under no circumstances may Bishop Feehan students join together as a team and play a sport at a time during the academic year when that sport is "out of season" according to M.I.A.A. rules. A "team" for the purpose of this rule is understood to be a competitive sports group made up of 50% or more of Bishop Feehan students which plays a schedule or series of contests whether or not this group uses the name "Bishop Feehan." Such "team" participation renders its participants ineligible to represent Bishop Feehan in that sport during the designated M.I.A.A. season.
13. Lockers are available for in-season athletes in both the boys and girls locker room from their coach. Only locks issued by the school may be placed on these lockers, other locks will be cut off. At the end of each athletic season, the athlete must return the school issued lock to his/her coach and the contents of the locker must be removed. Failure to vacate the locker will result in the disposal of the locker's contents. Students have no expectation of security if their belongings remain in the lockers before and after athletic seasons.

Security cannot be provided for items not locked in a school locker or if the locker is left open. At no time should a student leave valuables unsecured. If a locker and or lock are unavailable, a student should ask his or her coach to secure valuables in a locked room or in a security bag.

**N.B. The school does not sponsor overnight trips. Any such trip, even though a faculty member may be its organizer or a chaperone, is not a school-sponsored event.**

## TRANSPORTATION POLICIES

**Closings or delays due to inclement weather:** Emergency school cancellations, delayed openings, or early dismissals, and other related information will be announced on radio stations WBZ (AM 1030), and WPRO (AM 630), as well as television stations WBZ (Channel 4- Boston), WCVB (Channel 5 - Boston), WHDH (Channel 7- Boston), FOX 25, WLNE (Channel 6- Providence), WJAR (Channel 10- Providence), and WPRI (Channel 12 - Providence). Efforts will also be made to post this information on [www.bishopfeehan.com](http://www.bishopfeehan.com) as well as the school's answering machine. School Reach, the automatic parent notification system, will also alert you to changes in the school schedule.

**Bus Transportation:** It is expected that Bishop Feehan High School students will conduct themselves in a mature and courteous manner on buses. Transportation officials will receive the full cooperation of the school in dealing with any student whose conduct is out of order and Massachusetts's laws will be supported.

**Application for parking permit:** Any student possessing a valid driver's license, car registration, proof of insurance, and a Feehan parking placard will be eligible to apply to drive to school. The application process begins in May for the following school year. The process is not complete until a completed application form and parking fees (\$20.00 for an academic year) are submitted to the Vice Principal of Student Life. Students are not allowed to drive until they have placed the parking placard on the rearview mirror. Placards may be secured after the start of the school year for \$20.

**Parking:** All students must apply for and be granted a parking permit in order to drive on campus. Students may not park cars in any areas other than those designated by the school. As soon as arriving on campus, students who drive must park their cars and immediately walk into one of the main school buildings. Students are never allowed to go to the parking lot unless they have been dismissed from school or without permission of an administrator. Automobiles and their contents are subject to inspection with reasonable cause by school authorities. Additional guidelines are included on the parking application form. Violations of these guidelines may result in detentions and / or suspension of privileges.

**Driving to and from campus:** Once a student arrives at school, he/she may not leave without a note from a parent. A student with upperclassman privileges may not leave during the last period of the

day if they are unassigned and then return for athletic practices or extracurricular activities. Exceeding the speed limit, driving recklessly either on campus or while in transportation to or from school may result in disciplinary action and /or the suspension of driving privileges. All drivers must adhere to the driving laws of Massachusetts.

Students are to use the parking lot in the rear of the auditorium building or the North Drive parking area. Under no circumstances are students to park between buildings, in reserved parking at Mercy Hall, or in the faculty parking area in the rear of the Classroom Building.

The prohibitions against loitering in parking lots and sitting in automobiles apply to after school hours as well. Automobiles may not be left unattended on school property after school events. The school reserves the right to have such cars towed at the owner's expense. The school does not assume the liability of any damage to vehicle in the parking lot.

## GENERAL SCHOOL POLICIES

**Announcements:** A staff member must approve any Feehan Flashes. Individual announcements may not be read for more than two consecutive days. Multiple announcements directed to the same group should be combined into one announcement before submission to the office. All-school announcements intended for individual classes are never appropriate. Announcements to be read are due in the Main Office by 7:30 A.M.

**Assemblies and all-school Masses:** Students will sit by homeroom and demonstrate courtesy at any school assembly. Students should demonstrate appropriate behavior during pep rallies but are not required to sit with homerooms.

**Athletic facilities:** The athletic director must approve the use of all athletic facilities. The Athletic Director will then place the event on the school calendar with the Vice Principal of Student Life.

**Auditorium:** The Vice Principal of Student Life must approve the use of the Auditorium. Students are not to be in the facility without permission. Eating or drinking in the Auditorium is strictly prohibited.

**Cafeteria:**

- Throwing of any object is strictly forbidden.

- No food or drink may be taken from the cafeteria.
- Tables and floor should be left clean.
- All waste should be disposed of in trash barrels.
- Students are not to sit on the windowsills or tables at any time.
- The delivery of commercially prepared foods is prohibited.
- During assigned or unassigned time, students must remain in the cafeteria area for the full length of a class period.

**Change of contact and demographic information:** It is imperative that the school be able to contact parents/guardians in the event of an emergency. Any changes in address, telephone numbers, E-mail address, custody arrangements, or other important demographic information should be reported to the Data Management Specialist in the Office of the Registrar immediately.

**Chaplain's services:** When feasible within the Diocese, a chaplain is available to the school community to provide educational, liturgical, and pastoral services. The chaplain oversees the life of worship of the school and is available regularly for the Sacrament of Reconciliation. The chaplain also provides opportunities for counseling and spiritual direction.

**Child custody and the school:** Parents/guardians should be aware of pertinent state laws when courts have determined custody arrangements. Parents/guardians must deliver to the school a copy of the court order as it is applicable to the custody and visitation rights of separated or divorced parents.

**Conduct on/off-campus:** Because the people of the Attleboro community view the conduct of Bishop Feehan students as an indicator of the values that are important to our school, students should conduct themselves appropriately at all times. This responsibility is present whether students are in or out of uniform, on or off campus. The administration reserves the right to impose school sanctions for inappropriate behavior regardless of the location or times in which that behavior takes place.

**Dances:** Students attending Bishop Feehan High School dances are expected to conduct themselves in the Catholic School tradition. Modesty is the theme for both dress and behavior on and off the dance floor during the dance. Any student bring a date to the dance is responsible for his/her date's behavior and must pick up a Request to Attend BFHS Dance form at least two weeks prior to the dance. Guests are required to have a school ID card. This

form is due to the Vice Principal of Student Life's Office a week in advance to the dance. Freshmen are not allowed to attend the Prom without permission from the Principal. Glow sticks are not permitted at dances. No food or drinks are to be brought into the dance. Drinks and food are available at the dance. No inappropriate dancing (e.g. bumping, grinding, moshing) is permitted at any time during the dance/prom. Due to perceptions of respect, students are to face one another while dancing in pairs.

**Electronic devices:** Electronic devices such as, but not limited to, Digital readers, cellular phones, I-Pods, beepers, headsets, laser pointers, radios, hand-held games, etc. must be powered 'off' and not visible from the time students arrive on campus until all students have been dismissed from school. Display or use of such devices will result in disciplinary action unless under the expressed consent of a classroom teacher. For security reasons, it is strongly recommended that these devices not be brought to campus. Violation of this policy will result in detention and confiscation of the electronic equipment. A second offense within a school year will result in detention and dropping off of the equipment to the Student Life Office (Room 212) each morning until the end of the day. A third offense within a school year will result in a Saturday detention and confiscation of the equipment until parent/guardian pick up.

**Emergency procedures:** Information for handling emergencies such as hurricanes, fire, and other situations has been presented to teachers. It is imperative that students become familiar with these procedures and treat drills in a serious manner. In addition to regularly scheduled fire drills, the school uses the following codes to designate appropriate actions in the event of other emergency situations and will hold drills to familiarize all members of the school community with these emergency procedures:

- |                        |  |
|------------------------|--|
| Fire Alarm:            | Teachers should immediately escort students outside of the building and await additional instructions.                       |
| Proceed to Auditorium: | Teachers should immediately escort students to the auditorium and seat them as they would for an assembly.                   |
| Lockdown:              | Teachers should immediately lock their doors, cover the window in the door, and move students to an area of the room that is |

the farthest distance from the door or low lying windows, and await additional instructions. Students may not leave their classrooms for any reason during a Schedule White.

**Life Team:** Members of the Life Team should report to the Main Office.

**Falsified documents:** The school's ability to provide for the needs of each student depends upon the authenticity and reliability of the information available. Any effort to submit falsified documents, to alter documents, or to sign under false pretenses, will result in serious disciplinary action.

**Food and beverages:** Students are not to consume food or beverages in classrooms or corridors.

**Fraternalities, sororities, social clubs, and gangs:** Membership in fraternities, sororities, social clubs, or gangs is expressly prohibited. Therefore, the displaying of associated symbols is strictly prohibited.

**Gambling:** Students are forbidden to gamble on campus.

**Gum:** Gum chewing is not allowed anywhere on campus.

**Homeroom:** Upon the ringing of the 7:40 A.M. warning bell, students should go directly to homeroom.

**Identification cards:** Students will be issued an identification card for various purposes including but not limited to attendance, the use of library resources, and attending most on-campus extracurricular functions. Students should carry cards at all times while on campus. Disciplinary action will result if they do not have their ID when needed. Replacement cards are \$10.00 and may be obtained through the Attendance Office.

**Inclement weather:** See Transportation Policies page 48.

**Insurance:** The school provides an opportunity for students to subscribe to optional accidental injury insurance. This insurance is supplementary to accident insurance programs held by parents/guardians. Those who subscribe are reminded that claims must be filed within 90 days of the injury, regardless of whether a claim has been filed with another insurer.

**Language:** The use of vulgar, obscene, violent or threatening language (whether written, spoken or acted out) is contrary to the mission of Bishop Feehan High School. Such language will not be tolerated and students violating this policy will be subject to disciplinary action.

**Library:** The library is open from 7:15 A.M. until 4:00 P.M. Monday-Thursday and 7:15 A.M. until 3:30 P.M. on Fridays. Early dismissals, exams, and other special events may warrant altered hours. The library staff is available during these hours to assist students with research. To use the library facilities, students must present a valid student identification card and observe proper behavior at all times. Fines must be paid in a timely manner. To go to the library during Study Hall, students must have a library pass signed by the subject teacher and endorsed by the Study Hall proctor.

**Lockers:** Students are assigned lockers for storage and protection of their personal property. It should be noted, however, that lockers remain the property of the school at all times and may be opened by members of the school administration for reasonable cause. Contents of lockers are subject to complete examination. For reasons of security, students may not change locker partners or lockers. Lockers must remain uncluttered and free of external decoration and graffiti.

**Lost and found:** Information regarding lost and found is available in the Student Life Office, Room 212.

**Mercy Works Fundraising Opportunities:** In order to give students a forum to live our their Catholic and Christian service to man and woman, the Mercy Works Fund will give students the opportunity to sign up for the use of a portion of the cafeteria to promote a social justice cause or charity of their choice. Each student/cause will be allowed one Friday per school year. All items sold must be approved by the Mercy Works Committee. All inquiries must be submitted in application form to Room 212.

**Medication:** All prescription medication and potentially dangerous over the counter medications must be handled through the School Nurse. No student shall administer medication without the knowledge and/or supervision of school authorities. Medication may be administered on school premises by the Nurse or designee only upon written request of the parents/guardian and the family physician and according to the applicable rules of the Commonwealth of Massachusetts. The possession of, or improper use of, medications may be considered a violation of the alcohol and other drugs policy.

**Personal property:** Unfortunately, Bishop Feehan students are impacted by the same problems facing the rest of our society. Because of this, it is imperative that students assume the responsibility of taking precautions with regard to their personal belongings. At all times, book bags/backpacks should remain in sight, lockers secured, and cars locked. With the high cost of textbooks, students should be particularly cognizant in this area. Should it be necessary for students to bring a large amount of cash or other valuables to school, students may leave these items in the Attendance Office for safekeeping.

**Photos:** Bishop Feehan High School, as well as affiliated clubs and athletic teams, are permitted to photograph your child and use these photos of your child for the yearbook, press releases, school publications, and the school Web site. If you do not want your child's picture used, a letter must be sent to the Vice Principal of Student Life requesting that photos of your child not be used.

**Pregnancy:** As a ministry of the Catholic Church, the school supports and promotes the Church's position that sexual relations are reserved for married persons. The school also supports and promotes the Church's position with regard to the sanctity of and the right to human life. Male or female students who become involved in a pregnancy must advise the administration as soon as possible. The administration will adhere to diocesan policies in handling the situation.

**Religious education:** Catholic education, its instruction and internalization, require both intellectual stimulation and outward expression for optimum spiritual growth. All students, regardless of faith, are mandated to take the required Theology courses, participate in liturgies, and participate in other obligatory religious activities. Students are required to respect the principles and values explicitly and implicitly conveyed by the Roman Catholic Church, legitimate civil authority, and the duly appointed authorities of the

school. Under no circumstances may a parent excuse a student from observance of the rules and policies of Bishop Feehan High School.

**Respect for Property:** Our Christian faith requires that each of us respects the personal property of one another and the school that is intended for the responsible use of all the members of Bishop Feehan. Stealing and vandalism may result in expulsion. All items found should be brought to the Lost and Found in the Office of Student Life. It is also expected that any student who accidentally breaks something or notices some area in need of repair should report it immediately to an Administrator. If a student notices any vandalism (on desks, walls, etc.), he/she should immediately report it. Students are not allowed to go on any property surrounding school grounds without an Administrator's permission. Students are to respect our neighbors and their properties. Students found on these properties or who are disrespectful to our neighbors will be held accountable.

**School organizations:** All students are encouraged to become active members of our school clubs and take part in various co-curricular activities. Continued membership in any group depends upon the student's consistent participation and willingness to contribute to the success of the group. Upon judgment of the moderator and in accordance with the requirements of the clubs, members can be dismissed. Only those organizations approved by the Principal are permitted at Bishop Feehan High School.

**Social functions:** School dances and other social events for students are held throughout the year. All social activities will be properly chaperoned and must end by midnight. The school is not responsible for the monitoring of students after the social ends. Students who have been expelled or asked to leave Bishop Feehan High School are not allowed to attend such functions. Additionally, the school reserves the right to limit or restrict attendance of guests.

**Summer Learning Experience:** Summer learning is a requirement of the academic program. Detailed instructions and assessment procedures were distributed prior to summer break. Consult our Web site ([www.bishopfeehan.com](http://www.bishopfeehan.com)) for more information.

**Telephone messages:** Parents may call the school to leave messages for students only when it is vital that information be passed along to the student. The timing of message delivery to the student is dependent upon the nature of the emergency.

**Unacceptable materials:** Students are not allowed to bring offensive materials to school or to distribute such materials while on campus. Unacceptable materials include, but are not limited to: distasteful literature, inappropriate notes, racially or gender biased statements, and drug paraphernalia.

**Upperclassmen privileges:** Seniors have the privilege of availing themselves of many options during unstructured time as long as behavior appropriate to the educational environment is practiced. Seniors are required to remain for the entire period of unstructured time in the place of choice from the following options:

- Report to the cafeteria for small group cooperative study;
- During lunch, use the walkways in the area immediately outside the cafeteria doors and not beyond;
- Report to the Guidance Center or Campus Ministry Center, if a need exists;
- Report to the library for reference work.

During unstructured time, the following activities are forbidden:

- Going to the parking lot;
- Going outside and loitering on the grounds
- Loitering in corridors or lavatories;
- Remaining in an unsupervised area;
- Going to lockers and the foyer;
- Leaving school grounds.

Juniors and seniors may leave campus upon the completion of scheduled classes. If they choose to leave, they must do so immediately and may not wait in the parking lot. If they choose to stay, they must report to an approved place as noted above. Juniors and seniors who participate in a sport or after school activity may not leave and then return for that sport/activity. This privilege is not applicable if an assembly or homeroom period is to follow unassigned time. Violation of any of these provisions may mean the *loss of such privileges* and/or other appropriate penalties. A failure in any subject for a quarter also brings the *loss of the privilege* and an assignment to a Study Hall until the close of the next quarter.

**Visitors:** All visitors, including alumni, must report to the Main Office upon entering the school. Upon reporting to the Main Office, visitors will receive an ID badge that must be displayed prominently while on campus. Students are not allowed to have visitors on campus unless approved well in advance by the Vice Principal of Student Life.

**Weapons:** Any student who is adjudged to have possessed, bought, sold, passed, or to have been in the process of receiving any dangerous or illegal weapon, device, or materials, or the simulation of the same, may be suspended, dismissed, or expelled. Anyone knowingly in the presence of the same and who fails to immediately remove themselves from such presence and alert a school staff member shall be considered in violation of this policy.

**Working papers:** Working papers must be obtained from the superintendent's office of the local educational authority in the city or town of a student's residence.

**Bishop Feehan High School  
Technology Department  
Personal Notebook/Laptop Guidelines**

Bishop Feehan High School (BFHS) embraces the use of technology to enhance the teaching and learning experience to all of its students, faculty and staff. In today's technologically driven society, the accessibility of technology is essential. The technology department at Bishop Feehan High School has invested in over 300 state-of-the-art computers and network infrastructure to support internal and external connectivity. As of this year, there are two wireless networks at BFHS. The "BFHS\_Gold" network allows students, faculty and staff to access networked resources anywhere on campus via a username and login provided by the technology department. This "level" of access allows users to store files on a network hard drive, access the internet and printers. The technology department recently installed a guest wireless network ("BFHS\_Green") that encourages students, faculty and staff to access the internet with their personal notebooks/laptops. BFHS realizes that the use of personal laptops provides individuals with additional access to existing resources that sustain and encourage research, collaboration, communication and data access to further knowledge. Therefore, the following guidelines are set forth to define acceptable use for students, faculty and staff who bring their own

personal notebooks/laptops to school. Each student (and parent/guardian), faculty and staff member must comply with the following guidelines by reading and signing the agreement below.

**Laptop Program Guidelines for students, faculty and staff**

- individuals must abide by the school's acceptable use policy (AUP)
  - Examples of AUP violations:
    - attempting to access or having pornographic, sexually explicit or illegal content
    - using or posting threatening, abusive, harassing, insulting language to another individual, or posting threats to anyone (blog, wiki, chat, email)
    - accessing or attempting to access inappropriate websites
    - using proxy sites to circumvent the school's firewall
    - violating fair use and copyright laws
    - sharing of network username and password
    - forwarding bulk emails (i.e. jokes, etc) to other students and staff
    - listening to non-educational music, viewing streaming video or personal digital photos on campus
    - downloading music from peer-to-peer networks such as Limewire, Kazaa, etc.
    - posting false information on wiki's and/or blogs
- Individuals must fully charge their laptops prior to bringing them to school. If a student laptop is in need of a charge, it is under the discretion of the student's teacher
- each individual is responsible for his/her own content and file management
- the school reserves the right to access an individual's laptop at any time
- laptops must be kept in a backpack or computer safe bag
- students may only use their notebooks/laptops during quiet study in the cafeteria, in the library/media center, or during class with teacher permission
- laptops should not be left unattended in hallways, classrooms, the cafeteria, the auditorium, locker rooms, unlocked lockers, etc.
- the technology department **does not support** hardware or software on personal laptops
- Bishop Feehan High School accepts no liability to personal laptops\*

\* Bringing a laptop to school is a privilege and not a right. Any student that violates the AUP as noted in the *Student Handbook*, or the personal notebook/laptop guidelines will NOT be allowed to bring in their personal computer. These actions may include, but are not limited to, loss or limitations to network services, loss of notebook/laptop privileges, school disciplinary actions and/or referral to appropriate law enforcement agencies.

**BISHOP FEEHAN HIGH SCHOOL  
2010-2011  
SCHOOL CALENDAR  
Draft 8/1/10 Subject to change**

<b>AUGUST</b>	
<b>31</b>	Freshman and Transfer Parents Meeting, 7:00 p.m.
<b>SEPTEMBER</b>	
<b>1</b>	Freshman Orientation
<b>1</b>	Senior Orientation
<b>2</b>	Sophomore Orientation
<b>2</b>	Junior Orientation
<b>3</b>	NO CLASSES
<b>6</b>	Labor Day - NO CLASSES
<b>7</b>	Classes Begin 7:40 a.m.
<b>10</b>	Rally 1:30 p.m.
<b>14</b>	Back to School Night 6:30 p.m.
<b>15</b>	College Mini Fair – 9:35 a.m.
<b>15</b>	Scholarship Luncheon 11:15 a.m.
<b>18</b>	Junior Class Ring Mass 10:00 a.m.
<b>21</b>	Mercy Liturgy and Tea – 9:30 a.m.
<b>22</b>	College Mini Fair – 9:35 a.m.
<b>25</b>	Welcome Back Dance 7:00 p.m.
<b>27</b>	Diocesan Professional Day – NO CLASSES
<b>30</b>	President’s Recognition Event 6:30 p.m.
<b>OCTOBER</b>	
<b>1</b>	Sweaters required by dress code

5	Senior College Information Night 7:30 p.m
7	Iowa Testing-Grades 9-10-11
7	Seniors report 11:00 a.m.
8	Iowa Testing-Grades 9-10-11
8	Seniors report 11:00 a.m.
9	SAT's Off Campus
11	Columbus Day - NO CLASSES
13	Senior College Counseling Day
13	PSAT (Grades 9-11)
13	Grandparents Reception Grades 9-11
13	PSAT - Dismissal at 11:30 a.m.
14	Parent Conferences 5-8 p.m.
15	Father-Daughter Dance at the Venus di Milo – 6:00 p.m.
18-22	Spirit Week
20	College Bowl 1:00 p.m.
21	Hall Decorating 5:00 p.m.
22	Rally – 1:00 p.m.
23	Alumni BBQ
23	Homecoming Game 1:00 p.m.
23	Mass for Deceased Alumni 4:00 p.m.
23	Homecoming Dance 7:30 – 10:30 p.m.
23	ACT's Off Campus
27	Professional Development - Dismissal at 11:30 a.m.
28	Career Day
28	Freshman Class Retreat
<b>NOVEMBER</b>	
1	All Saints Day Liturgy 9:30 a.m.
3	National Honor Society Induction 7:00 p.m.
5	End of 1 <sup>st</sup> Quarter
6	SAT's – Off Campus
11	Veterans Day – NO CLASSES
15	Report Cards Distributed
18	Peer Ministry Retreat
18	Signed Report Cards Due
21	Class of 2015, Open House 1:00 p.m.
23	College Financial Aid Seminar 7:30 p.m.
24	Thanksgiving Liturgy – 10:00 a.m.

24	Dismissal 11:30 a.m. – Thanksgiving Holiday
25	Thanksgiving Game
	Home vs. Randolph 10:00 a.m.
25-28	Thanksgiving Recess
29	Winter Sports Season Opens
<b>DECEMBER</b>	
1	Professional Day - Dismissal at 11:30 a.m.
1	Fine Arts Hall of Fame 7:00 p.m.
4	Class of 2015 - Entrance Exam 7:45 a.m.
4	SAT's Off Campus
6	Christmas Around the World 2:30
7	Advent Reconciliation Service 9:30 a.m.
8	Feast of the Immaculate Conception 1:00 p.m.
9	Parent/Teacher Conferences 5-7 p.m.
10	Fall Theater Production 7:00 p.m.
11	Fall Theater Production 7:00 p.m.
11	Entrance Exam Makeup 7:45 a.m.
11	ACT's Off Campus
12	Fall Theater Production 2:00 p.m.
14	Santa Shop
16	Christmas Concert 7:00 p.m.
16	Class of 2015 Applications Due
23	Christmas Assembly – 1:00 p.m.
12/24-1/2	Christmas Recess
<b>JANUARY</b>	
3	Classes Resume – 7:40 a.m.
5	Debate 3:00 p.m.
12	Debate 3:00 p.m.
14	Reading Day 11:30 a.m. Dismissal
17	Martin Luther King Day NO CLASSES
18-21	Semester Exams
21	End of 2 <sup>nd</sup> Quarter
22	SAT's – Off Campus
23-25	March for Life
27	Parent Information Scheduling Meeting 6:30 p.m.
31-4	Catholic Schools Week
31	Report Cards Distributed

<b>FEBRUARY</b>	
<b>1</b>	CSW Liturgy – 10:00 a.m.
<b>2</b>	Science Fair – 1:00 p.m.
<b>2</b>	Science Fair Awards 7:30 p.m.
<b>3</b>	Signed Report Cards Due
<b>4</b>	CSW Student Appreciation Assembly 1:00 p.m.
<b>7</b>	Distinguished Alumni Awards - 7:00 p.m.
<b>9</b>	Science Fair Snow Date
<b>12</b>	ACT's Off Campus
<b>16</b>	Professional Day - Dismissal at 11:30 a.m.
<b>16</b>	Class of 2015 Scholarship Dinner 6:00 p.m.
<b>17</b>	Class of 2015 Deposits Due
<b>19</b>	Mid-Winter Break Begins
<b>28</b>	Classes Resume – 7:40 a.m.
<b>MARCH</b>	
<b>1</b>	Welcome Class of 2015 – 7:00 p.m.
<b>3</b>	Sophomore Class Retreat
<b>3</b>	Parent Conferences 5-7 p.m.
<b>4</b>	Professional Day – NO CLASSES
<b>4-6</b>	Echo
<b>5</b>	Class of 2015 Placement Tests 8:00 a.m.
<b>9</b>	Ash Wednesday Liturgy 9:30 a.m.
<b>12</b>	SAT's Off Campus
<b>12</b>	Dinner/Auction (Christina's) 6:00 p.m.
<b>14</b>	Professional Day – NO CLASSES
<b>15-18</b>	Spirit Week
<b>16</b>	Professional Day - Dismissal at 11:30 a.m.
<b>18</b>	Winter Sports Rally 1:30 p.m.
<b>19</b>	Spring Fling Dance 7:30 p.m. – 10:30 p.m.
<b>20</b>	Mother/Son Liturgy-Brunch 8:30 a.m.
<b>21</b>	Spring Sports Seasons Open
<b>22</b>	Lenten Reconciliation Service 9:30 a.m.
<b>23</b>	Combined Honor Society Induction 7:00 p.m.
<b>28</b>	Campus Ministry Leadership Retreat

<b>APRIL</b>	
<b>1</b>	End of 3 <sup>rd</sup> Quarter
<b>1</b>	Spring Theater Production 7:00 p.m.
<b>2</b>	Spring Theater Production 7:00 p.m.
<b>3</b>	Spring Theater Production 2:00 p.m.
<b>5</b>	Sophomore/Junior Parents College Night 7:30 p.m.
<b>8</b>	Freshman-Sophomore Social 7:30 p.m.
<b>9</b>	ACT's Off Campus
<b>10-11</b>	Campus Ministry Board Retreat
<b>11</b>	Report Cards Distributed
<b>14</b>	Signed Report Cards Due
<b>15</b>	Living Stations 1:00 p.m.
<b>16</b>	Spring Recess Begins
<b>26</b>	Classes Resume – 7:40 a.m.
<b>29</b>	Bishop's Day – No Classes
<b>29</b>	Junior/Senior Prom (Rhodes) 5:30 p.m.
<b>MAY</b>	
<b>1</b>	Catholic High School Track Meet 12:00 p.m.
<b>4</b>	S.C. Election Assemblies – 9:30 a.m.
<b>4</b>	AP Exams
<b>5</b>	S.C. Voting – 7:45 a.m.
<b>6</b>	Athletic Hall of Fame Dinner at Elk's 6:00 p.m.
<b>7</b>	SAT's off Campus
<b>11</b>	Spring Concert 7:00 p.m.
<b>17</b>	Emerald Club 7:30 p.m.
<b>20-25</b>	Senior Exams
<b>22</b>	Senior Sports Breakfast 8:30 a.m.
<b>25</b>	Quarter Ends for Seniors
<b>26</b>	Senior Graduation Practice 9:00 a.m.
<b>27</b>	Senior Graduation Practice 9:30 a.m.
<b>27</b>	Feehan Day
<b>27</b>	Senior Lunch 11:30 a.m.
<b>30</b>	Senior Cruise
<b>30</b>	Memorial Day – No Classes
<b>31</b>	Senior Recognition Night – 7:00 p.m.
<b>31</b>	Grandparents Day- Seniors 9:00 a.m.
<b>JUNE</b>	

<b>1</b>	Dismissal at 11:30 a.m. Professional Development
<b>2</b>	Ascension Thursday Liturgy
<b>3</b>	Class Day Liturgy – 9:30 a.m.
<b>3</b>	Senior Cookout/Tree Planting 11:30 a.m.
<b>3</b>	Graduation – 7:00 p.m.
<b>4</b>	SAT's Off Campus
<b>7</b>	Closing Liturgy 9:30 a.m.
<b>8</b>	Volunteer Luncheon
<b>9</b>	Underclassmen Academic Awards 7:00 p.m.
<b>11</b>	ACT's Off Campus
<b>10</b>	Reading Day Dismissal 11:30 a.m.
<b>13-16</b>	Final Exams
<b>16</b>	End of 4 <sup>th</sup> Quarter
<b>17</b>	Faculty Inservice
<b>20</b>	Faculty Inservice*

**BISHOP FEEHAN HIGH SCHOOL  
70 HOLCOTT DRIVE  
ATTLEBORO, MA 02703**

***PLEASE PRINT***

NAME OF STUDENT: \_\_\_\_\_

NAME OF PARENT/GUARDIAN:

\_\_\_\_\_  
LAST FIRST MIDDLE

HOME PHONE: \_\_\_\_\_

PHONE: (WORK) FATHER: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_

PHONE: (WORK) MOTHER: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_

FAMILY E-MAIL ADDRESS(ES): \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
STREET

\_\_\_\_\_  
CITY STATE ZIP

**WE UNDERSTAND THE FOLLOWING:**

- We, as parents or guardians, and the aforementioned student have read and understand the guidelines and content of the student handbook including the Computer System and Internet Acceptable Use Agreement established by Bishop Feehan High School, the personal notebook and laptop policy and will abide by those guidelines.

- As a parent or guardian of this user I have read this acceptable use agreement and that access to, and utilization of, school computer system and Internet access is intended and designed for educational purposes. I understand that computer security cannot be made perfect and it is possible that an industrious user could make use of the computer system and Internet for inappropriate purposes. I will instruct my child regarding the acceptable behavior and restrictions as noted in this acceptable use agreement and any additional restrictions that I may have. **I have specifically reviewed the monitoring section of this acceptable use agreement and expressly consent to school's accessing, monitoring, and disclosing this child's use of the computer system and/or Internet at any time at school's discretion.**

I agree to release and hold school, the Department of Education, and the Diocese of Fall River, and their agents, employees, and representatives forever harmless and indemnified against and from any and all liability, loss, damages, costs, claims, and/or causes of action, including any legal fees in defending such claim, resulting from or arising out of this student's use of, or inability to use, the computer system and/or Internet.

I also agree to release and hold school, the Department of Education, and the Diocese of Fall River, and their agents, employees, and representatives forever harmless and indemnified against and from any and all claims or right of actions for damages which this student has or hereafter may acquire either before or after the student has reached majority, including but not limited to property damage, and including any legal fees in defending such claim, resulting from or arising out of this student's use of, or inability to use, the computer system and/or Internet. I have read this acceptable use agreement in its entirety. In consideration of granting this student access to the computer system and/or Internet, I agree to be governed by the provisions of this agreement.

- We furthermore agree that should a student enter upon or remain on school grounds or in buildings in a non-supervised situation outside the curricular or extracurricular activities schedule of the school, that the student and parent/guardian waive all rights of legal action for "non-supervision" on the part of Bishop Feehan High School or its agents. We further assent to indemnify Bishop Feehan High School and its agents for counsel of its choice and costs in defending any legal action arising out of this handbook contract.
- Report cards will be distributed in homeroom (except for the final report card) on the dates which are on the school calendar and must be signed by a parent/guardian and returned to the homeroom teacher within three school days.
- In addition, we grant to Bishop Feehan high school and its agents our permission to seek emergency medical attention for our child if, in their judgment, such attention is warranted and we are not immediately available to grant such permission. We also wish our child/ward to be allowed to receive 1-2 extra-strength Tylenol tablets or Ibuprophen tablets when indicated by the school nurse. We further understand that from time to time publications will issue from the school depicting educational activities and social life associated with this school and may include student images and that we approve of such publications.

- The school rules, regulations, and policies listed in this document may be added to or amended by the Administration of Bishop Feehan through an oral or written notice to students and/or parents. Additionally, no handbook can address every situation. This representation of school guidelines is not meant to be exhaustive. The school is the final arbiter in any decision.

PRINT NAME OF STUDENT: \_\_\_\_\_

STUDENT SIGNATURE: \_\_\_\_\_

PRINT NAME OF FATHER/STEP-FATHER:

\_\_\_\_\_

SIGNATURE OF FATHER/STEP-FATHER:

\_\_\_\_\_

PRINT NAME OF MOTHER/STEP-MOTHER:

\_\_\_\_\_

SIGNATURE OF MOTHER/STEP-MOTHER:

\_\_\_\_\_

PRINT NAME OF LEGAL GUARDIAN (IF OTHER THAN PARENTS):

\_\_\_\_\_

LEGAL GUARDIAN (IF OTHER THAN PARENTS):

\_\_\_\_\_

DATE: \_\_\_\_\_

**\*\*Please detach the left side of pages 70-72 and return to your homeroom teacher on Orientation Day.\*\***

Rev: August 18, 2010

**Bishop Feehan High School Bullying  
Addendum to  
*Student Handbook*  
8.18.10**

Bullying and/or cyber-bullying are intolerable. The person or persons inflicting such distress will be subject to disciplinary action ranging from warnings and detentions to, but not limited to, suspension or expulsion. Bishop Feehan High School will distribute, for student and parent signatures a bullying and harassment plan that will be considered part of the *Student Handbook*.

**“Bullying”** is the repeated use by one or more students of a written, verbal, or electronic expression or a physical act or gesture or any combination thereof, directed at a victim that : causes physical or emotional harm to the victim or damage to the victim’s property; places the victim in reasonable fear of harm to himself or of damage to his property; creates a hostile environment at school for the victim; infringes on the rights of the victim at school; or materially and substantially

disrupts the educational process or the orderly operation of the school.

**“Cyber-bullying”** is bullying through the use of technology or any electronic communication, which shall include, but shall not be limited to, any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system, including, but not limited to, electronic mail, internet communications, instant messages, or facsimile communications. Cyber-bullying shall also include: the creation of a web page or blog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages, if the creation or impersonation creates any of the conditions enumerated in the definition of bullying. Cyber-bullying shall also include the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons, if the distribution or posting creates any of the conditions included in the definition of bullying.

**Regarding the location of bullying,** the legislation states that bullying shall be prohibited:  
1.) On school grounds, property immediately adjacent to school grounds, at a school sponsored

or school related activity, function, or program whether on or off school grounds, at a school bus stop, on a school bus or other vehicle owned, leased, or used by a school district or school, or through the use of technology or an electronic device owned, leased, or used by a school district or school and; 2.) at a location, activity, function, or program that is not school related, or through the use of technology or an electronic device that is not owned, leased, or used by a school district or school, if the bullying creates a hostile environment at school for the victim, infringes on the rights of the victim at school or materially and substantially disrupts the education process or the orderly operation of a school.

The education of a student is a partnership between the parents and the school. The school administration reserves the right to require the withdrawal of a student if the administration determines the partnership is irretrievably broken.

**Please Note:** The parent and student signatures on the form of page 72 of the printed and bound *Student Handbook* are verification of awareness of the policies above and in the amended on-line version of the *Student Handbook*.